

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
ACADEMIC AFFAIRS COMMITTEE  
MARCH 16, 2015  
MINUTES**

Gene Lockhart (Chair) called the meeting to order at 3:30 p.m. in Merten Hall on the campus of George Mason University (GMU) in Fairfax, Virginia. Committee members present: Heywood Fralin, Gene Lockhart, Bill Murray, and Carlyle Ramsey. Council chair, Gil Minor, was also in attendance.

Committee members absent: Johanna Chase and Pamela Moran.

Staff members present: Joseph DeFilippo, Sylvia Rosa-Casanova, and Carly Shields. From the Attorney General's Office: Mike Melis, Ramona Taylor.

**APPROVAL OF MINUTES**

On motion by Dr. Murray and seconded by Dr. Ramsey, minutes from the January 12, 2015, meeting were approved unanimously.

**LIAISON REPORT**

Dr. DeFilippo provided a report on Academic Affairs activities:

- I. GEAR UP Virginia (GUV).
  - (i) Ms. Erin McGrath has been hired as the Senior Coordinator for GUV. Ms. McGrath has extensive experience, as a K-12 educator, GEAR UP regional manager, and grant administrator.
  - (ii) Staff is working on three regional multi-day experiences for GEAR UP students at Virginia institutions this summer.
- II. State Authorization Reciprocity Agreement (SARA).
  - (i) On February 26, Joe DeFilippo and Darlene Derricott of SCHEV attended a national meeting of regional compacts and SARA states in Atlanta. Among topics addressed were: the status of national adoption of SARA; future data and reporting requirements for SARA states and institutions; interstate communications; and likely future federal regulation.
  - (ii) Virginia now has thirteen SARA member institutions, with more in the pipeline; the most in the southern region.
- III. Private and Out of State Postsecondary Education—Informational Summit: Tuesday April 7, Short Pump Hilton
- IV. Outstanding Faculty Awards Workshop: Tuesday April 14, 1-4 PM, at the Capitol.

Dr. DeFilippo invited Academic Affairs Committee members to attend the workshop if interested. Mr. Minor asked whether the attendance of Council members would make it a public meeting. Mr. Melis advised that if three or more members attended to discuss Council business, public meeting law provisions would apply.

V. SCHEV Summit on Quality and Value, June 9, 2015.

VI. 2015 General Assembly: HB 1336.

Dr. DeFilippo described terms of this bill, which will require SCHEV to develop guidance for credit equivalency across institutions for AP, IB, CLEP and Cambridge exams. Mr. Lockhart asked about the genesis of the bill; Dr. DeFilippo explained that it was due to perceptions of disparate treatment of students at different institutions and likely advocacy by the College Board. Dr. Ramsey asked whether other states had similar provisions; Dr. DeFilippo explained that some states had enacted such provisions, most notably Florida. Mr. Lockhart asked about the likely effect on accreditation; Dr. DeFilippo explained that SACSCOC may have difficulties with the bill, and that SCHEV would consult with Florida on how its law has been implemented.

#### **ACTION ON SECURITY UNIVERSITY (Substitute for agenda item AA #4)**

Dr. Murray made the following motion:

**That, pursuant to Virginia Code § 2.2-3711(7), the Academic Affairs Committee of the State Council of Higher Education for Virginia convene in a closed meeting for the purposes of:**

- **Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, as detailed below.**
- **Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice, as detailed below.**

***Review of options regarding hearing officer's recent decision/recommendations***

**AND that Ramona L. Taylor, legal counsel to SCHEV, as well as staff members Joseph DeFilippo, Charlotte Shields, Sylvia Rosa-Casanova, and Mike Melis, whose presence will aid in the Council's consideration of this matter, participate in the closed meeting.**

The motion was seconded by Dr. Ramsey and approved unanimously. The Committee went into closed session at 3:45 p.m.

Upon resuming open session at 4:20 p.m., Dr. Murray moved that the Academic Affairs Committee approve the following resolution and refer it to the full Council:

**That a decision on Security University be deferred to a specially scheduled meeting of Council to be held before April 10, 2015.**

Mr. Fralin seconded, and the motion was approved unanimously.

### **UPDATE ON BACHELOR OF SCIENCE IN MECHANICAL ENGINEERING PROGRAM AT GEORGE MASON UNIVERSITY (GMU)**

Dr. DeFilippo introduced Professor Oscar Barton of GMU to provide the update. Other GMU faculty in attendance: Dean Kenneth Ball, Dr. Colin Reagle.

Professor Barton presented information on the Volgenau School of Engineering, and the Mason-NOVA Dual Admission Compact for Mechanical Engineering. Professor Barton entertained questions from Committee members, and Dean Ball reported a high degree of interest in the dual admission program from the Accreditation Board for Engineering and Technology (ABET).

### **UPDATE ON “FACILITATED APPROVAL” AND PROGRAM APPROVAL PROCESS**

Dr. DeFilippo presented information on SCHEV’s recently adopted “facilitated approval” process for approving new degree programs at public institutions. Since the middle of 2014, approximately 40% of new programs approved by SCHEV have fallen under “facilitated approval.”

Discussion:

- Mr. Minor requested assurance that the new process does not mean “blanket approval,” and that the integrity of the process is not sacrificed. Dr. DeFilippo explained that the criteria for approval have not changed; facilitated approval simply means that unique and cutting edge programs have a somewhat faster track to approval.
- Mr. Minor asked about online programs competing with face-to-face programs. Dr. DeFilippo explained that SCHEV does not have separate criteria for approving programs with an online component; issues of need and duplication must be addressed for both kinds of programs.

### **PRELIMINARY REPORT ON TRANSFER**

Dr. DeFilippo presented information from the agenda item, “Preliminary Report: Aspects of Student Transfer and Post-Transfer Success at Virginia Public Institutions.” Dr. Ramsey said the chart on potential savings for transfer students was very compelling and he was impressed with progress made in the last 10 years. He asked whether dual enrollment is factored into the chart. Dr. DeFilippo explained that dual enrollment would be integrated into the final version of the report.

Mr. Lockhart reported to the Committee that he has asked Dr. DeFilippo to prepare a report at a future Committee meeting on ways in which SCHEV interacts with the public institutions' regional accreditor.

**ADJOURNMENT**

Mr. Lockhart adjourned the meeting at 5:07 pm.

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Gene Lockhart  
Chair, Academic Affairs Committee

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Charlotte Shields  
Compliance Specialist

State Council for Higher Education of Virginia  
Closed Meeting Procedures

Legal Matters

Motion for Closed Meeting:

*Academic Affairs Committee of*

I move that, pursuant to Virginia Code § 2.2-3711(7), the State Council for Higher Education of Virginia convene in a closed meeting for the purposes of: (mark one)

Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probably litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body, as detailed below.

Consultation with legal counsel regarding specific legal matters requiring the provision of legal advice, as detailed below.

*Review of options regarding hearing officer's recent decision/ recommendations.*

AND

*Ramona L. Taylor*  
that ~~Noelle Shaw-Belt~~, legal counsel to SCHEV, as well as staff members:

*Joseph DeFilippo*      *Charlotte Shields*  
*Sylvia Rosa-Casanova*      *Mike Melis*

whose presence will aid in the Council's consideration of this matter, participate in the closed meeting.

Movant: *Wm. Lee, Jr. D.*      Second: *[Signature]*

Date: *5-16-15*

Certification of Closed Meeting

We convened today in a Closed Meeting pursuant to a recorded vote on the motion above and in accordance with the Freedom of Information Act. Section 2.2-3711 of the Code of Virginia requires that SCHEV certify that, to the best of each members knowledge (i) only public business matters lawfully exempt from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.

Any member who believes there was a departure from these requirements shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place. The statement of the departure will be recorded in the minutes.

Vote of certification:      Ayes: \_\_\_\_\_      Nays: \_\_\_\_\_

\*\*\*Written certification attached.

Freedom of Information Act Certification (Legal Matters)

We, the members of the State Council for Higher Education of Virginia, do hereby certify that, to the best of our knowledge, (i) only public business matters lawfully exempted from open meeting requirements pursuant to the exception in **Virginia Code § 2.2-3711** \_\_\_ of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

Date: 5-16-15

1. Adam Fry, Ph.D.
2. B. Cappel
3. W. Strachan
4. W. Woodward Franklin
5. William M. M... ..
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**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
TJ21 COMMITTEE  
MARCH 16, 2015  
MINUTES**

Mr. Haner called the meeting to order at 3:30 p.m. in the room 1203, Merten Hall, George Mason University, Fairfax, Virginia. Committee members present: Gilbert Bland, Marge Connelly, Steve Haner, Henry Light, and Gary Nakamoto.

Committee members absent: Martin Briley.

Staff members present: Lee Andes, Peter Blake, Dan Hix, Wendy Kang, Tod Massa, Jean Mottley, Kirsten Nelson, Lee Ann Rung.

**APPROVAL OF MINUTES**

On a motion by Mr. Light and seconded by Mr. Bland, the minutes from the January 12, 2015, meeting were approved unanimously.

**DISCUSSION OF SCHEV'S INVOLVEMENT IN NON-DEGREE CREDENTIALS**

Ms. Kang presented the information and reported that staff has begun an inventory of national certifications and licensures. The Virginia Community College System (VCCS) will be conducting pilot programs at 5-6 community colleges to determine the number of students who will be afforded financial aid for these programs. Ms. Kang is exploring ways to determine what programs are eligible and which have the best return. She will also be identifying a metric around student need.

Ms. Connelly indicated that there could be varying strategies depending on the goal. She suggested that staff ensure that the K-12 Career and Technical Education (CTE) programs include a recognized certificate that will allow the student to be hired into a particular field.

Mr. Haner requested that staff keep the Committee informed as the measurement process develops. Once staff has some numbers the Committee can begin to set goals for growth. Ellen Davenport from VCCS offered to work with staff to address this at a future meeting.

**UPDATE ON 2015 GENERAL ASSEMBLY BUDGET ACTIONS**

Mr. Hix reviewed the chart comparing the major items in the Governor's introduced budget amendments and the conference report for higher education in FY2016.

He explained the change in amended General Fund (GF) appropriations to Education and General (E&G) programs for 2015-16 and discussed the percentages. Overall, E&G, GF support will be lower by just under 1% compared to the original appropriations for 2015-16. State revenues are continuing to improve over last year, but Mr. Hix indicated that the overview of revenues will be best determined in May or June. The capital fee revenue and capital projects charts were highlighted. Mr. Hix briefly highlighted the 9c/9d debt and explained its rippling effect on student fees.

Mr. Hix reviewed the legislative language that established the Joint Subcommittee on the Future Competitiveness of Virginia Higher Education. The purpose of the Subcommittee is to review ways to maintain and improve the quality of higher education while providing for broad access and affordability. An interim report is due to the Senate Finance and House Appropriations Committees November 1, 2016, with a final report due November 1, 2017.

Staff will share with the Council all information when it is forthcoming from the Joint Subcommittee. Mr. Blake indicated that he would discuss this and other studies at the full Council meeting on March 17. This will assist staff in determining the Council's work plan that will align with the statewide strategic plan.

Mr. Hix shared a portion of the Joint Legislative Audit and Review Committee (JLARC) recommendations that included items that SCHEV should do "to the extent practicable." He also said that future audits would include review of progress made in implementing the JLARC recommendations.

Mr. Blake reminded members that the Governor and General Assembly recommended the Council's priorities. He further reported that the General Assembly restored \$300,000 to the agency's operating budget, along with two unfunded positions. The Governor and General Assembly proposed no increases to the Tuition Assistance Grant (TAG) in the 2015 session.

### **UPDATE ON 2015 LEGISLATION**

Ms. Nelson informed the Committee that staff received over 100 Legislative Action Summaries (LAS) and Enrolled Bill Reviews (EBR) this session, which she felt demonstrated the fact that the Administration is more readily seeking SCHEV's input.

Ms. Nelson informed members that she and Mr. Blake will soon begin their summer visits with legislators. They will meet with members of the House Education committee and the money committees.

She reviewed the list of bills, including SCHEV resolutions; bills dealing with institutional purview and oversight. Bills dealing with campus safety issues were prominent in the 2015 session and dealt with mandatory reporting, transcripts and Memoranda of Understanding (MOU), and agreements with jurisdictions. The Administration is still working on these bills and SCHEV has been providing input.

## **PREVIEW OF SIX-YEAR PLANNING PROCESS**

Mr. Blake explained that this year's six-year planning process is particularly important because institutional plans must coincide with the statewide strategic plan, as stated in the resolutions approved by General Assembly. He asked Dr. Mottley to explain the process and she indicated that she has already spoken to the Council's advisory groups. Because this is an odd-numbered year, institutional plans must be developed and the process will be more involved than in the even-numbered years.

A meeting will be held on April 23 with the Op Six to finalize the template and establish any special instructions for the institutions. At this meeting, the Op Six will also make the decision regarding institutional meetings. An update from this meeting will be provided to the Council at the May meeting. Dr. Mottley indicated that templates will likely be sent to institutions by May 1, with a deadline to return them to SCHEV by July 1. If the Op Six decides to hold individual institutional meetings, SCHEV staff will coordinate the meetings in July-August. Dr. Mottley reminded Council that institutions have indicated that they welcome the opportunity to meet with the Op Six and she plans to relay that information at the meeting on April 23. By September 1, SCHEV staff will send comments to all institutions that resulted from their individual meetings. The institutions will have until October 1 to submit a response to the questions. Dr. Mottley informed members that this year institutions will be required to include information about intellectual property/patents. She has reached out to the University of Virginia, Virginia Tech, and Virginia Commonwealth University, for guidance.

## **ACTION ON TECHNICAL CHANGE ON ENROLLMENT PROJECTION PROCESS**

Mr. Massa explained that at the January meeting, the calendar for the enrollment projection process was approved. However, after reviewing the sensitivity of the model in projecting the 100,000 additional degrees attainment goal, he was not comfortable using the same schedule that has been used for the last decade. Some institutions do not have enrollment numbers by April; therefore, he is requesting that the date be extended to May 22.

Ms. Connelly inquired if Council should be expected to do more if an institution experiences a trend of two or more years of significant decreases. Mr. Massa said staff advises the institutions to be realistic in their projections, but reminded Council that it has the option to provide guidance in July before the meetings are underway. He agreed to alert Council of any problems that arise early in the reporting process. Mr. Blake advised that the Council should use the process as a diagnostic tool to identify problems. He said if problems arise, possible options the Council could consider would be direct intervention; submission of a budget recommendation; or a board recommendation. Mr. Massa cautioned that Council should understand the reasons behind the projections. He said there could be errors not consistent with data when a set of measures is used for the first time. Mr. Massa said SCHEV staff would need to discuss options with an institution if it projects a decline in enrollment for undergraduates.

On a motion by Mr. Nakamoto and seconded by Mr. Light the following resolution was approved unanimously (5-0) to be forwarded to the full Council:

**BE IT RESOLVED that the enrollment projection and degree estimate process shall follow the modified schedule below as closely as possible:**

1. Discussion with GPAC – February 23<sup>rd</sup>
2. Kickoff Webinar – March 20<sup>th</sup>
3. Optional Training Webinars April 6<sup>th</sup> – 24<sup>th</sup>
4. Submission Due Dates:
  - a. Public Institutions – May 22<sup>nd</sup>
  - b. Private Institutions – May 22<sup>nd</sup>
5. Staff Update – July Council Meeting
6. Meetings with Institutions (as part of six-year plan review) – Summer
7. Council Action – September Council Meeting

The meeting adjourned at 5:00 p.m.

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Steve Haner  
Committee Chair

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Lee Ann Rung  
Director, Executive & Board Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
COUNCIL MEETING  
MARCH 17, 2015  
MINUTES**

Mr. Minor called the meeting to order at 9:00 a.m. in the board room, Merten Hall, George Mason University, Fairfax, Virginia. Council members present: Gilbert Bland, Martin Briley, Marge Connelly, Heywood Fralin, Steve Haner, Henry Light, G. Gilmer Minor, Pamela Moran, William Murray, Gary Nakamoto, and Carlyle Ramsey.

Council member absent: Johanna Chase and Gene Lockhart.

Staff members present: Lee Andes, Peter Blake, Joseph DeFilippo, Dan Hix, Tod Massa, Jean Mottley, Kirsten Nelson, Sylvia Rosa-Casanova, Lee Ann Rung, Carly Shields, and Susan Wood. Mike Melis from the Office of the Attorney General was also in attendance.

**PUBLIC COMMENT**

Mr. Minor reported that no requests for public comment were received in advance of the meeting.

**APPROVAL OF MINUTES**

On a motion by Mr. Murray and seconded by Mr. Nakamoto, the minutes from the January 12, 2015, closed session and regular Council meeting on January 12, 2015, were approved unanimously (10-0). Mr. Briley was not present for the vote.

**REMARKS BY PRESIDENT CABRERA**

Mr. Minor thanked Dr. Cabrera and his staff for hosting the Council and for the enjoyable opera performance prior to dinner.

Dr. Cabrera distributed a copy of his presentation and highlighted certain portions, beginning with the Mason strategic plan. The spirit of the plan is best captured in the Mason IDEA (Innovative; Diverse; Entrepreneurial; Accessible). Each of the four parts of the IDEA is divided into sections focusing on Mason's service areas (students; community; faculty and staff; the world). Dr. Cabrera noted that the Mason plan aligns with the statewide strategic plan.

He reported that Mason is Virginia's largest research university with 33,791 students enrolled. One in four students transfer to Mason; and that number is expected to increase in the future. Much work has taken place to make the transfer process easy for students, particularly through the EIP (Early Identification Program). With

the exception of Old Dominion University and Virginia Commonwealth University, George Mason transfers more students than all other publics combined.

Dr. Cabrera said Mason discussed the Return on Investment (ROI) and suggested that a strategic goal for the Commonwealth could be to invest the estimated 18% that is not recovered by the university in indirects from federal grants.

In summary, Dr. Cabrera said George Mason is committed to serving the Commonwealth; wants to grow and has the talent to drive economic growth; and will work in smart ways with community colleges to make it easy for students to attend Mason and do research that contributes to the Commonwealth.

Mr. Minor congratulated Mason for focusing its strategic plan on the value proposition to students and the community. In answer to a question from Mr. Fralin about what would be most beneficial to the university, Dr. Cabrera said Mason would benefit most by having an additional level of financial autonomy between Levels II and III.

## **DIRECTOR'S REPORT**

Virtual Library of Virginia (VIVA): Mr. Blake referenced a handout from the Virtual Library of Virginia (VIVA) and reminded members that the program began as a collaborative effort of public institutions, which later expanded to include private institutions. The program enjoys a 5-1 return and provides millions of dollars of savings to the Commonwealth. He introduced Kathy Perry from GMU and reminded members that she has headed the program for many years. Mr. Blake introduced Ms. Perry and announced that she would be retiring soon. He said that Ms. Perry's calm leadership and ability to work in true partnership has had an enormous impact on students and universities. Ms. Perry thanked the Council for its support of this program.

Legislative studies: Mr. Blake reviewed the summary of 2015 General Assembly actions affecting SCHEV that was provided with his report. He asked for Council feedback on their priorities and how they see the items aligning with the strategic plan before he develops a staff work plan for the next year.

Mr. Bland said Council should continue to probe the six-year plans and indicated that there is too much at stake for institutions if they do not meet their enrollment projections. With regard to the Joint Subcommittee on the Future Competitiveness of Virginia Higher Education, Mr. Blake said the Council has an opportunity to play a role by preparing a report that would serve as the foundation materials for the subcommittee. Dr. Murray suggested that SCHEV supply data to legislators serving on the Subcommittee. The legislative language also states that the statewide strategic plan should be used as the guiding document for the subcommittee's work.

Mr. Minor inquired if it would be useful to have one Council member present at the six-year plan meetings and Mr. Blake agreed to find a way to help Council members better understand the process.

The Council congratulated Mr. Blake and the SCHEV team for establishing a good relationship with the legislature during the 2015 session.

The Chairman called for a break at 10:35 a.m. The meeting resumed at 10:50 a.m.

### **CLOSED SESSION**

At 10:55 a.m., Dr. Ramsey read the attached motion which stated that in accordance with Virginia Code §2.2-3711(7), the Council would convene in closed session for the purpose of consultation with legal counsel and briefings by staff members pertaining to actual or probable litigation where open consultation would adversely affect SCHEV's litigating posture and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice on SCHEV's options as to a Hearing Officer's recent decision/recommendation on a postsecondary school's certification. The motion stated that Ramona Taylor, Peter Blake, and Joe DeFilippo should be present in the closed meeting. The motion was seconded by Mr. Light. Dr. DeFilippo requested that the motion be amended to include staff member Sylvia Rosa-Casanova in the closed session. The amended motion was seconded by Dr. Murray and approved unanimously (11-0).

The Council resumed in open session at 11:45 a.m. Dr. Ramsey read the Freedom of Information Act Certification. A roll call vote was conducted and the certification form was signed by all members and is attached to these minutes.

On a motion by Dr. Ramsey and seconded by Mr. Light, the following resolution was approved unanimously (11-0):

**BE IT RESOLVED that the Chair, pursuant to the Council bylaws, appoint an ad hoc committee to reach a final decision in the matter of Security University. The ad hoc committee shall have authority to act on behalf of Council, and shall conclude its work at a meeting to take place on or before April 9, 2015.**

### **REPORT ON STRATEGIC PLAN MEASURES AND TARGETS**

Mr. Blake provided a brief background and requested that Dr. Wood present the information. She requested Council's input on the measures and targets and noted that they have been fully vetted by the Council's advisory committees. Dr. Wood invited discussion on each measure and answered questions from members.

### **COMMITTEE REPORTS**

#### **Academic Affairs Committee**

In Mr. Lockhart's absence, Dr. Ramsey reported that the Committee met in a closed session to consult with legal counsel to review options regarding Hearing Officer's recent decision/recommendations.

### TJ21 Implementation Committee

#### *Discussion of SCHEV's Involvement in Non-degree Credentials*

Mr. Haner reported that Ms. Kang presented information to the Committee and provided an update on the status of this issue.

#### *Update on 2015 General Assembly Budget Actions*

Mr. Haner explained the Council's priorities were supported by legislators. Although most of the budget cuts were restored, overall, E&G, GF support will be lower by just under 1% compared to the original appropriations for 2015-16.

#### *Update on 2015 Legislation*

Mr. Haner said the Committee received a report on legislation from the 2015 session. The most contentious bills dealt with sexual assault reporting and transcripts. He indicated that while some progress was made, it is likely that additional bills dealing with sexual assault will be introduced in the next session.

#### *Action on Technical Change on Enrollment Projection Process*

After a brief review by Mr. Haner, the Committee's recommendation was seconded by Dr. Murray and approved unanimously (10-0). Mr. Nakamoto was not present for the vote:

**BE IT RESOLVED that the enrollment projection and degree estimate process shall follow the modified schedule below as closely as possible:**

- 1. Discussion with GPAC – February 23<sup>rd</sup>**
- 2. Kickoff Webinar – March 20<sup>th</sup>**
- 3. Optional Training Webinars April 6<sup>th</sup> – 24<sup>th</sup>**
- 4. Submission Due Dates:**
  - a. Public Institutions – May 22<sup>nd</sup>**
  - b. Private Institutions – May 22<sup>nd</sup>**
- 5. Staff Update – July Council Meeting**
- 6. Meetings with Institutions (as part of six-year plan review) – Summer**
- 7. Council Action – September Council Meeting**

### ITEMS DELEGATED TO STAFF

Mr. Blake noted the categories of recent actions taken by staff as delegated by the Council. As required, a copy of these actions is attached to the minutes.

Mr. Blake reminded members that the next meeting will be held on May 18-19 which will include the yearly meeting with the Private College Advisory Board (PCAB) and asked for Council input on items for the PCAB agenda.

### **NEW BUSINESS**

Mr. Fralin suggested that staff consider two items not approved by General Assembly in the 2015 session. First was a bill introduced by Delegate Cox that would have added an additional level between Level II and Level III to the Higher Education Restructuring Act. He suggested that Council review the Higher Education Restructuring language and consider making recommendations, including adding this additional level. Mr. Fralin also suggested that SCHEV consider making a recommendation in the next session that would allow institutions to create funds to support faculty salary increases above the state approved amounts.

Mr. Minor informed the Council that he and Mr. Blake have begun meeting with college presidents of the hosting institution 2-3 weeks before the meeting. This has proved beneficial and will continue to be scheduled.

### **ADJOURNMENT**

The meeting adjourned at 12:50 p.m.

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Heywood Fralin  
Vice Chairman

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Lee Ann Rung  
Director, Executive and Board Affairs

### Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "*Policies and Procedures for Program Approval and Changes*," the following items were approved as delegated to staff:

#### Program Actions

Institution	Degree/Program/CIP	Effective Date
George Mason University	<b>Program Title Change:</b> From a Bachelor of Science in Applied Information Technology to a Bachelor of Science in Information Technology (11.0103)	Summer 2015
Radford University	Change the CIP code of the Doctor of Nursing Practice in Nursing Practice from 51.3805 to 51.3818	Summer 2015
J. Sargeant Reynolds Community College	<b>New Program Approved:</b> Associate of Applied Science degree program in Health Science with a specialization in Radiography (51.0999)	Spring 2015
University of Virginia	<b>Degree Credit Hour Change:</b> Increase total credit hours from 38 to 39 for the Doctor of Nursing degree program in Nursing Practice (51.3818) to meet course objectives of "Nursing Ethics for Advanced Practice" (GNUR 8640)	Fall 2009

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "*Policies and Procedures for Program Approval and Changes*," the following items were reported:

Institution	Degree/Program/CIP	Effective Date
Danville Community College	Initiate Certificate program in Cybercrime Investigation (43.0199)	Spring 2015
Virginia Polytechnic Institute and State University	Discontinue the Bachelor of Arts degree program in Humanities, Science and Environment (30.1501). [Program Approved: October 17, 2006]	Fall 2017

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "*Policies and Procedures for Internal and Off-Campus Organizational Changes*," the following items were approved as delegated to staff:

**Organizational Changes / Off-campus Instructional Sites**

<b>Institution</b>	<b>Change / Site</b>	<b>Effective Date</b>
George Mason University	Rename the Department of Applied Information Technology to the <b>Department of Information Sciences and Technology</b> . The Department has been re-named to reflect the new mission of research and to align the department with common nomenclature used by other departments with similar programs and goals.	May 18, 2015
University of Mary Washington	Rename the Department of Psychology to the <b>Department of Psychological Science</b> .	July 1, 2015
Virginia Commonwealth University	Establish new off-campus instructional site at: 6295 Edsall Road, Plaza 500, Suite 103 Alexandria, Virginia, 22312.	February 3, 2015
Virginia Commonwealth University	Establish new off-campus instructional site at: Theatre Row 730 East Broad Street, Richmond, Virginia, 23219.	February 4, 2015
Virginia Commonwealth University	Establish new off-campus instructional site at: 419-423 W. Broad Street Richmond, Virginia, 23220.	February 3, 2015

Pursuant to the Code of Virginia, Section 23-9.14:3 and Council's "*Commonwealth of Virginia Policy on the Reciprocal Authorization of Distance Education and Related Activities*", the following items were approved as delegated to staff:

**Virginia Institutions Approved to Participate in the National Council for State Authorization Reciprocity Agreements (NC-SARA)**

<b>Institution</b>	<b>Effective Date</b>
Averett University	January 27, 2015
Catholic Distance University	January 28, 2015
College of William and Mary	January 27, 2015

<b>Institution</b>	<b>Effective Date</b>
Jefferson College of Health Sciences	January 27, 2015
Liberty University	January 27, 2015
Old Dominion University	January 27, 2015
Regent University	January 27, 2015
Stratford University	January 27, 2015
Tidewater Community College	January 28, 2015

Pursuant to the Code of Virginia, Section 23-9.14:3 and section 8VAC-40-31-90(B) of the Virginia Administrative Code, the following items were approved as delegated to staff:

**Postsecondary, Non-Degree Institutions Certified to Operate in the Commonwealth of Virginia**

<b>Institution</b>	<b>Location</b>	<b>Effective Date</b>
Culpeper Cosmetology Training Center	Culpeper, VA	January 5, 2015
Dermal Science International Aesthetics & Nail Academy	Reston, VA	December 1, 2014
LB Beauty Academy	Richmond, VA	February 12, 2015
Virginia School of Hair Design	Hampton, VA	February 17, 2015

State Council for Higher Education of Virginia  
Closed Meeting Procedures

Motion for Closed Meeting:

I move that, pursuant to Virginia Code § 2.2-3711 (7), the State Council for Higher Education of Virginia convene in a closed meeting for the purposes of:

*Consultation with legal counsel and briefings by staff members pertaining to actual or probable where open consultation would adversely affect SCHEV's litigating posture and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice on SCHEV's options as to a Hearing Officers recent decision/recommendation on a postsecondary school's certification.*

AND

*Ramona L. Taylor*  
that ~~Noelle Shaw-Bell~~, legal counsel to SCHEV, as well as staff members:

*Paten Blake*

*Joe DeFilippo*

*Sylvia ~~Roth~~ Cassanova*

whose presence will aid in SCHEV's consideration of this matter, participate in the closed meeting.

Movant: \_\_\_\_\_

Second: \_\_\_\_\_

Date: \_\_\_\_\_

Certification of Closed Meeting

We convened today in a Closed Meeting pursuant to a recorded vote on the motion above and in accordance to the Freedom of Information Act. Section 2.2-3711 of the Code of Virginia requires that SCHEV certify that, to the best of each member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.

Any member who believes there was a departure from these requirements shall so state prior to the vote, indicating the substance of the departure that, in his judgment, has taken place. The statement of the departure will be recorded in the minutes.

Vote of certification:            Ayes: \_\_\_\_\_            Nays: \_\_\_\_\_

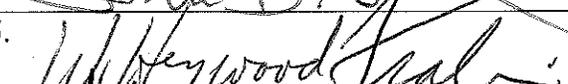
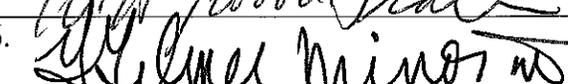
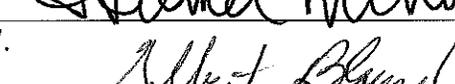
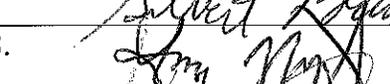
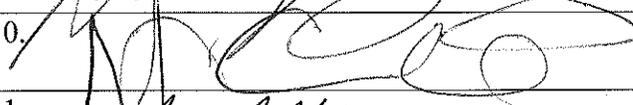
\*

**\*\*Written certification attached.**

Freedom of Information Act Certification

We, the members of the State Council of Higher Education of Virginia, do hereby certify that, to the best of our knowledge, (i) only public business matters lawfully exempted from open meeting requirements pursuant to the exception in **Virginia Code § 2.2-3711** \_\_\_ of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

Date: \_\_\_\_\_

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