

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
ACADEMIC AFFAIRS COMMITTEE
JANUARY 12, 2015
MINUTES**

Gene Lockhart (Chair) called the meeting to order at 12:00 p.m. in the tenth floor conference room, 101 N. 14th Street, Richmond, Virginia. Committee members present: Johanna Chase, Heywood Fralin, Gene Lockhart, Bill Murray, and Carlyle Ramsey.

Committee member absent: Pamela Moran.

Staff members present: Beverly Covington, Joseph DeFilippo, Darlene Derricott, Paula Fisher, Monica Osei, Sylvia Rosa-Casanova, and Carly Shields.

APPROVAL OF MINUTES

On motion by Mr. Lockhart and seconded by Ms. Chase, minutes from the October 27, 2014, meeting were approved unanimously.

LIAISON REPORT

Dr. DeFilippo provided a report on Academic Affairs activities:

1. **State Authorization Reciprocity Agreement (SARA)**

- a. Virginia was approved by the Southern Regional Education Board (SREB) in October as a member state of the National Council for State Authorization Reciprocity Agreements (NC-SARA). Since then a process has been opened up for Virginia institutions to apply to SCHEV for approval as SARA institutions. As of the end of 2014, SCHEV has approved five institutions' SARA applications: ECPI, Northern Virginia Community College (NVCC), University of Mary Washington (UMW), University of Virginia (UVA), and Virginia Tech (VT).
- b. National context: 18 member states, with seven having passed legislation necessary to apply (See *Inside Higher Education* (IHE) article, 12/18/14). Pending issues:
 - Critical mass—if anything, the national effort appears to be ahead of expectations.
 - Upcoming federal re-promulgation of program integrity regulations. A possibility: states will be “required” to explicitly authorize out of state institutions to do distance education within their borders. SARA is the only such authorization Virginia confers.
- c. Retrospective: Virginia has had an exceptionally smooth path toward SARA participation in all respects—drafting and passing legislation,

communicating with institutions, and gaining approval from SREB. Two primary reasons: (i) SCHEV's status in Virginia; (ii) the care we have taken since 2010 to ensure that Virginia has adhered to federal regulation so that our institutions remain in good standing with the US Department of Education.

2. GEAR UP

- a. Staffing: "Senior Coordinator" position has been posted and application period closed—interviews to be conducted within the next couple of weeks; four additional positions will be posted this month.
- b. Kick-off events at partner schools will occur throughout the month of February
- c. Doing More with Less: *The Role of School-Community Partnerships in the Academic Success and Postsecondary Aspirations of Low-income Students in Small Rural Schools in Virginia*
 - Mailings (including the full study, summary brochure and partner inventory workbooks) to middle and high schools in December.
 - Each publication is also available on the SCHEV reports webpage to review and download.
 - Copies to be placed in legislator mailboxes when session begins. Hard copies are also available upon request.

ACTION ON PROGRAMS AT PUBLIC INSTITUTIONS

Doctor of Philosophy (Ph.D.) in Health Services Research
George Mason University

Dr. P. J. Maddox (Chair, Dept. of Health Administration and Policy) and Dr. Thomas Prohaska (Dean, College of Healthy and Human Services) were in attendance from George Mason University.

Dr. DeFilippo provided a summary of the proposed Ph.D. in Health Services Research.

Mr. Lockhart asked about specific labor information or employment status upon graduation from similar programs regarding health services and organization, and though no statistics were readily available, Dr. DeFilippo noted how rapidly the field is growing.

Dr. Ramsey asked how this program differed from health economics. Dr. Maddox explained how this profession uses similar information but uses different analytical tools. Dr. Murray clarified that the end goals of the studies between the programs was different.

Staff recommended adoption and on motion by Dr. Murray and seconded by Ms. Chase, the following resolution was approved unanimously to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree program in Health Services Research (CIP: 51.2299), effective fall 2015.

ACTION ON AUTHORIZATION OF NEW DEGREE-GRANTING INSTITUTIONS

*New Location for McDonough School of Business
Georgetown University*

Director Peter Grana was in attendance for Georgetown.

Dr. DeFilippo provided a summary of the proposed new branch location for McDonough School of Business.

Staff recommended adoption and on motion by Dr. Murray and seconded by Ms. Chase, the following resolution was approved unanimously to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Georgetown University McDonough School of Business to operate a postsecondary institution in the Commonwealth of Virginia, effective January 12, 2015.

ACTION ON GUIDELINES FOR THE COMMISSIONED OFFICER'S TUITION WAIVER

Dr. DeFilippo provided a summary of Virginia Code §23-108, which was amended in the 2014 General Assembly to require SCHEV to adopt guidelines governing terms of the tuition waiver.

Mr. Lockhart had a question regarding credit numbers, but Dr. DeFilippo noted that the benefit was based on time. Mr. Lockhart also asked about non-credit courses and it was determined that the benefit can be used for both credit and non-credit offerings.

Staff recommended adoption and on motion by Dr. Ramsey and seconded by Dr. Murray, the following resolution was approved unanimously to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the *Guidelines for the Commissioned Officer's Tuition Waiver*, and that staff is authorized to promulgate the *Guidelines* immediately.

The Chair requested that staff provide an update on the new academic program approval process at the March meeting.

ADJOURNMENT

Mr. Lockhart adjourned the meeting at 12:40 pm.

Gene Lockhart
Chair, Academic Affairs Committee

Charlotte Shields
Compliance Specialist

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
TJ21 COMMITTEE
JANUARY 12, 2015
MINUTES**

Mr. Haner called the meeting to order at 12:15 p.m. in the SCHEV main conference room, James Monroe building, Richmond, Virginia. Committee members present: Gilbert Bland, Martin Briley, Marge Connelly, Steve Haner, and Gary Nakamoto. **PARTICIPATING BY PHONE: Henry Light.** Council chair, G. Gilmer Minor, III, was also present.

Staff members present: Lee Andes, Peter Blake, Alan Edwards, Dan Hix, Wendy Kang, Tod Massa, Kirsten Nelson, Lee Ann Rung, and Yan Zheng. Mike Melis from the Office of the Attorney General was also in attendance.

APPROVAL OF MINUTES

On a motion by Mr. Bland and seconded by Mr. Nakamoto, the minutes from the October 27, 2014, meeting were approved unanimously.

ACTION ON AMENDMENTS TO FINANCIAL AID PROGRAM REGULATIONS

Mr. Andes provided background information on the amendments and the overhaul of the regulations. He reported that the items added reflected reorganization and definitions from the *Code of Virginia* and provided guidance where it was lacking previously. Mr. Andes answered questions and informed members that the regulations are exempt from the formal Auditor of Public Accounts (APA) audit, but indicated that they have gone through a formal public comment period. On motion by Ms. Connelly and seconded by Mr. Bland, the following resolution was approved unanimously (7-0) to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommended amendments to the Two Year College Transfer Grant Program regulations and that the Virginia Student Financial Assistance Program regulations be repealed with new program regulations promulgated, each subject to the appropriate state law and procedures.

BE IT FURTHER RESOLVED that, pending completion of the regulatory process for the Transfer Grant, that that inclusion of the new degree codes eligible for the Transfer Grant bonus award be made retroactive to the 2014-15 award year.

DISCUSSION OF GOVERNOR'S INTRODUCED BUDGET

Mr. Hix distributed a copy of the summary of major items in the Governor's introduced budget amendments for higher education in FY2016, and reported that no additional budget cuts were added. On average, however, institutions received a 3.3% reduction in each year of the biennium. He reviewed each item and reported that no new construction projects or capital outlay expenditures were included in the Governor's amendments. However, there was a budget amendment for maintenance reserve and funding for equipment purchases previously authorized. Mr. Hix reported that between 2001 and 2016, higher education funding was reduced by almost 50% in general fund support per in-state student (includes four year institutions and community colleges).

PREVIEW OF 2015 GENERAL ASSEMBLY SESSION

Ms. Nelson distributed a report showing a sample of higher education related bills for the 2015 legislative session. Mr. Blake pointed out that both the House and Senate are supportive of a bill endorsing SCHEV's statewide strategic plan. Ms. Nelson mentioned a few additional bills that were just filed. Staff agreed to send members additional information on the bill dealing with athletic fees.

REPORT ON FALL 2014 HEADCOUNT ENROLLMENT

Mr. Massa informed the Council that SCHEV has recently received the Virginia Community College System (VCCS) enrollment numbers. He reported that overall, total public enrollment is down 4%, mostly among unclassified graduate students. These are students who might be taking only one or two courses or trying to fill work or licensure needs. Mr. Massa indicated that this is a typical occurrence during a recession.

He reviewed the charts in the agenda book and provided details in each category. Overall, Mr. Massa indicated that the numbers appear to be on track to meet the additional 100,000 degree goal by 2025, but stressed that it is still early to make a final determination. Mr. Light asked at what point SCHEV should be concerned about not reaching the goal. Mr. Massa indicated that a better determination can be made after institutions submit this year's degree numbers. He also stressed that institutions are doing much to improve graduation and retention rates, which is more efficient than simply trying to enroll more students. In response to a request from Mr. Bland, which was echoed by Ms. Connelly, Mr. Massa agreed to collect spring enrollment numbers, which could help detect areas for concern.

REPORT ON 2013-14 DEGREE COMPLETIONS

Dr. Edwards presented information on 2013-14 degree completions by in-state undergraduates at public and private non-profit institutions; a copy of his slideshow

was distributed to Council members. He reported that record or near-record numbers of Virginia residents completed associate and bachelor degrees at public and private non-profit colleges and universities in 2013-14. He said that, while the Commonwealth appears to be on-track to meet the degree-award goals of the Top Jobs (TJ21) Act, cumulative rates of annual increase in degree awards for the public and the private sectors have slowed considerably over the past two years. Dr. Edwards also noted that each sector missed its cumulative degree estimate for 2013-14 and could miss its 2014-15 estimate as well. Degree-completion data for 2014-15 will give SCHEV a better understanding of whether recent slowing of award rates are normal post-recession patterns or the beginnings of troubling new trends, including the possibility that tuition costs and increases are beginning to impact the decisions and/or abilities of Virginians to enroll and persist to completion.

Mr. Massa explained that six-year enrollment projections and degree estimates are often difficult for institutions to meet for various reasons, some of which are out of an institution's control (e.g., economy, competition, etc.). He stressed that Virginia as a whole has typically been within 1-2% of projections and estimates in the last four years, which is better than most states.

ACTION ON ENROLLMENT PROJECTION AND DEGREE ESTIMATE PROCESS

Mr. Massa reviewed the report, indicating that the process is similar to what was done two years ago, including staff's meeting with institutions over the summer to review their enrollment projections and degree estimates. Mr. Light felt the word "ensures" in the first sentence of the resolution was misleading and he made a motion to strike the word "ensures" and replace it with "indicates whether." The motion was seconded by Mr. Bland and the following revised resolution was approved unanimously (7-0) to be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia directs staff to collaborate with institutions to produce a package of enrollment projections and degree estimates that indicates whether the Commonwealth is on track to meet the target of 100,000 additional in-state undergraduate degrees at public institutions by 2024-25 and a comparable increase for private nonprofit institutions; and

BE IT FURTHER RESOLVED that the enrollment projection and degree estimate process shall follow the schedule below as closely as possible:

- 1. Discussion with GPAC – January 26th**
- 2. Kickoff Webinar – February 5th**
- 3. Optional Training Webinars February 9th – 20th**
- 4. Submission Due Dates:**
 - a. Public Institutions – April 17th**
 - b. Private Institutions – April 17th**
- 5. Staff Update – May Council Meeting**
- 6. Staff Update – July Council Meeting**

7. Meetings with Institutions (as part of six-year plan review) – Summer
8. Council Action – September Council Meeting

DISCUSSION OF SCHEV’S INVOLVEMENT IN NON-DEGREE CREDENTIALS

Ms. Kang reported that demand for workforce credentials (sub degrees, alternative degrees, nano degrees) are often difficult to predict because they are credentials that help individuals attain or retain jobs and improve wages. She also indicated that it is difficult to know who provides the training since it is still an emerging issue in Virginia and nationally. However, she mentioned a few areas in which SCHEV has been involved in assessing the impact of non-degree credentials. Ms. Kang has experience in this area from her work at the VCCS in workforce research and evaluation, and at the Joint Legislative Audit Review Commission (JLARC). Ms. Connelly agreed that SCHEV should continue to be involved in this important aspect of higher education.

The meeting adjourned at 1:30 p.m.

Steve Haner
Committee Chair

Lee Ann Rung
Director, Executive & Board Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
CLOSED SESSION MEETING
JANUARY 12, 2015
MINUTES**

Mr. Minor called the meeting to order at 9:35 a.m. in the 10th floor conference room, 101 N. 14th Street, Richmond, Virginia. Council members present: Gilbert Bland, Johanna Chase, Marge Connelly, W. Heywood Fralin, Stephen Haner, Gene Lockhart, G. Gilmer Minor, III, William Murray, Gary Nakamoto, and Carlyle Ramsey.
PARTICIPATING BY PHONE: Henry Light.

Council members absent: Martin Briley and Pamela Moran.

Staff members present: Lee Ann Rung. Mike Melis from the Office of the Attorney General and Stacia Aylward from Zelos were also in attendance.

PHONE PARTICIPATION

Mr. Minor informed members that Mr. Light was participating by phone in accordance with §2.2-3708.1 of the *Code of Virginia*.

DISCUSSION OF PERSONNEL MATTERS

At 9:40 a.m., Ms. Chase read the attached motion which stated that in accordance with Virginia Code § 2.2-3711(A)(1), the Council would convene in a closed meeting for the purpose of addressing staffing and personnel matters related to the organizational audit conducted by the consultants and completed in conjunction with the statewide strategic plan. The motion was seconded by Dr. Murray and approved unanimously.

The Council returned in open session at 1:30 and Ms. Chase read the attached Freedom of Information Act Certification. A roll call vote was conducted and the certification form was signed by all members.

The meeting was adjourned at 1:35 p.m.

Johanna Chase
Secretary

Lee Ann Rung
Director, Executive and Board Affairs

State Council of Higher Education for Virginia
Closed Meeting Procedures

Personnel Matters

Motion for Closed Meeting:

I move that, pursuant to Virginia Code § 2.2-3711(A)(1), the State Council for Higher Education of Virginia convene in a closed meeting for the purposes of:

Discussing staffing and personnel matters related to the organizational audit conducted by the consultants and completed in conjunction with the statewide strategic plan.

AND

that Mike Melis, legal counsel to SCHEV, as well as staff members:

Stacia Aylward, consultant

Peter Blake (will be called in for a portion of the closed session)

whose presence will aid in the Council's consideration of this matter, participate in the closed meeting.

Movant: Johanna Chase, Secretary

Second: William Murray

Date: January 12, 2015

Certification of Closed Meeting

We convened today in a Closed Meeting pursuant to a recorded vote on the motion above and in accordance with the Freedom of Information Act. Section 2.2-3711 of the Code of Virginia requires that SCHEV certify that, to the best of each member's knowledge (i) only public business matters lawfully exempt from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered.

Any member who believes there was a departure from these requirements shall so state prior to the vote, indicating the substance of the departure that, in his or her judgment, has taken place. The statement of the departure will be recorded in the minutes.

Vote of certification:

Ayes: 11

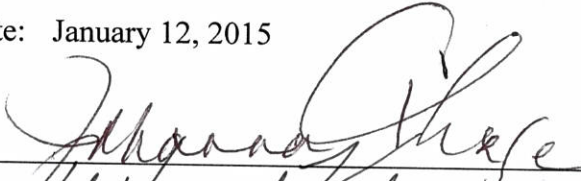
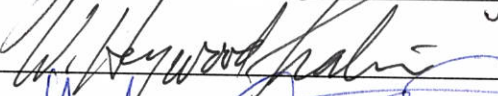
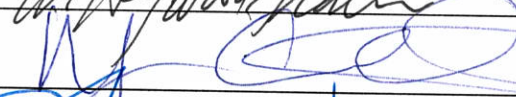
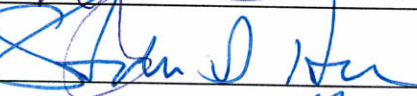
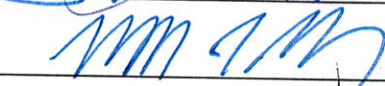
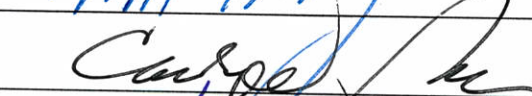


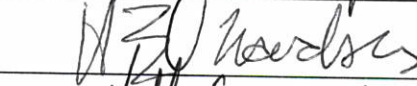
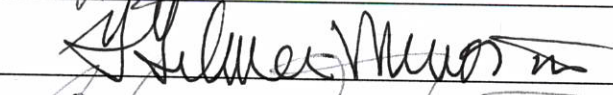
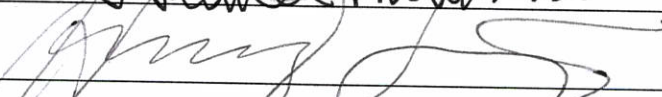
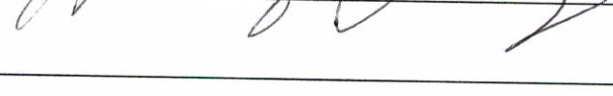
Nays: 0

*****Written certification attached.**

Freedom of Information Act Certification

We, the members of the State Council of Higher Education of Virginia, do hereby certify that, to the best of our knowledge, (i) only public business matters lawfully exempted from open meeting requirements pursuant to the exception in **Virginia Code § 2.2-3711.A.1** of the Virginia Freedom of Information Act and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

Date: January 12, 2015

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**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
JANUARY 12, 2015
MINUTES**

Mr. Minor called the meeting to order at 1:40 p.m. in the SCHEV main conference room, James Monroe building, Richmond, Virginia. Council members present: Gilbert Bland, Martin Briley, Johanna Chase, Marge Connelly, Heywood Fralin, Steve Haner, Gene Lockhart, G. Gilmer Minor, Gary Nakamoto, and Carlyle Ramsey. **PARTICIPATING BY PHONE: Henry Light.**

Council member absent: William Murray, Pamela Moran

Staff members present: Lee Andes, Peter Blake, Beverly Covington, Joseph DeFilippo, Darlene Derricott, Alan Edwards, Paula Fisher, Dan Hix, Tod Massa, Kirsten Nelson, Monica Osei, Sylvia Rosa-Casanova, Lee Ann Rung, Susan Wood, and Yan Zheng. Mike Melis from the Office of the Attorney General was also in attendance.

PHONE PARTICIPATION

Mr. Minor announced that Mr. Light was participating by phone and in accordance with §2.2-3708.1 of the *Code of Virginia*.

PUBLIC COMMENT

Mr. Minor reported that no requests for public comment were received in advance of the meeting.

INTRODUCTIONS

Mr. Minor introduced Briana DiSanza, Student Advisory Committee (SAC) member from Germanna Community College. Ms. DiSanza will be transferring to the University of Virginia with a goal of becoming a pediatric surgeon.

APPROVAL OF MINUTES

On a motion by Mr. Nakamoto and seconded by Dr. Ramsey, the minutes from the October 28, 2014, Council meeting were approved unanimously. On a motion by Ms. Chase and seconded by Mr. Nakamoto, the Executive Committee minutes from September 8, 2014, October 21, 2014, October 27, 2014, and November 24, 2014, were approved unanimously.

REMARKS BY PRESIDENT TIMOTHY SANDS

Mr. Minor introduced President Sands, who addressed the four goals of the Council's statewide strategic plan (affordable access, optimize success for work and life strategies, change and improvement through innovation and investment strategies, and advance the economic and cultural prosperity of the Commonwealth and its regions). President Sands indicated that the Council of Presidents has endorsed the four goals and he expressed their appreciation to the Council for its leadership in identifying key areas that will support and accelerate the institutions' progress in each area.

In addressing each goal, President Sands informed the Council of Virginia Tech's role and provided examples of some exciting initiatives underway. He also provided his perspective as one with recent experience at educational institutions outside Virginia.

With regard to research, President Sands indicated that every state bordering Virginia is investing more per student in research institutions. He stressed that Virginia needs to adopt a flexible approach to each unique institution. President Sands encouraged collaboration between higher education and industry and expressed the need to remain competitive when recruiting faculty. He thanked the Council for its efforts in this regard and indicated that maintaining competitive faculty salaries is critical for recruitment and retention.

He answered questions from members. Mr. Minor thanked President Sands and expressed his appreciation for linking Virginia Tech's goals to the four goals of the strategic plan.

INTRODUCTION

Mr. Minor introduced Dr. Pamela Hammond, Interim President of Virginia State University and thanked her for attending the meeting.

UPDATE ON GOVERNOR'S TASK FORCE ON COMBATING CAMPUS SEXUAL VIOLENCE

Mr. Blake introduced Elizabeth Griffin, Senior Assistant Attorney General, who provided a presentation on the work of the task force to date. She reported that Mr. Blake is a member of the task force, which is required to provide a final report to the Governor by June 1. Ms. Griffin distributed information regarding the federal framework on the issues, the Violence Against Women Act/Campus Safety Act/Clery Act, and Title IX. Her presentation addressed the federal law and the specific requirements for states under each Act. Ms. Griffin provided an update and a handout that described the areas of focus from each of the task force's three sub committees: Prevention, Law Enforcement, and Response, and answered questions from members.

DIRECTOR'S REPORT

Mr. Blake provided highlights from the Director's report that was included in the agenda book.

Institutional Performance Standards - Mr. Blake informed the Council that the Auditor of Public Accounts (APA) completed the audit of Norfolk State University (NSU). While the APA identified several issues, it determined that NSU management had taken appropriate actions to address the issues. Council staff formally notified the institution, the Governor and the General Assembly of NSU's full certification under the institutional performance standards.

Outstanding Faculty Awards (OFA) – Mr. Blake reminded members that the event will be held on February 19 and encouraged members to RSVP by February 2 if they planned to attend. He thanked Mr. Light and Dr. Murray for serving on the OFA Selection Committee.

Boards of Visitors (BOV) orientation – Results of the follow-up survey indicated that all new members responding to the survey rated the program as valuable in providing good examples of best practices for board governance and rated the program as valuable in providing useful information regarding national and state issues in higher education.

Joint Legislative Audit and Review Commission (JLARC) - The fifth and final report from JLARC's two-year review of the cost of public higher education is complete and was sent to members. SCHEV staff has been available to assist legislative staff with evaluating which recommendations to adopt or amend.

Economic development Memorandum of Understanding (MOU) – Mr. Blake asked Mr. Briley to update the Council on the MOU that was signed by college presidents and discussed in detail at the special November meeting. Mr. Briley provided a history of the higher education partnership MOU and distributed a copy of the document. He explained ways in which the MOU Partnership 2015-2018 aligns with goal #4 in the statewide strategic plan.

DISCUSSION OF STRATEGIC PLAN INITIATIVES AND PROGRESS INDICATORS

Mr. Blake thanked Dr. Wood for leading the staff and Council in the strategic planning process over the last year. Dr. Wood provided an update and reviewed the materials that were distributed. Members were encouraged to review the progress indicators and provide feedback to staff. Mr. Blake and Dr. Wood answered questions from members. Mr. Minor thanked Dr. Wood for her commitment to the Council, and wished her the best in her future endeavors.

COMMITTEE REPORTS

Academic Affairs Committee

Action on Programs at Public Institutions

Mr. Lockhart asked Dr. DeFilippo to provide a summary of the items addressed by the Committee.

Mr. Minor suggested that staff consider changing the order of the agenda so that the Academic Affairs Committee report will occur earlier to accommodate guests from the institutions who attend.

After Dr. DeFilippo's introduction of each of the three programs, the following resolutions from the Committee were seconded by Mr. Nakamoto and approved unanimously (11-0):

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Doctor of Philosophy (Ph.D.) degree program in Health Services Research (CIP: 51.2299), effective fall 2015.

Action on Authorization of New Degree-Granting Institutions

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Georgetown University McDonough School of Business to operate a postsecondary institution in the Commonwealth of Virginia, effective January 12, 2015.

Action on Guidelines for the Commissioned Officer's Tuition Waiver

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the *Guidelines for the Commissioned Officer's Tuition Waiver*, and that staff is authorized to promulgate the *Guidelines* immediately.

Dr. DeFilippo provided an update on the State Authorization Reciprocity Agreements (SARA) and reported that staff has approved five institutions for membership. He indicated that there could be 20-25 institutions approved by year-end.

Dr. DeFilippo reported that Ms. Paula Fisher is currently recruiting for a Senior Coordinator for the GEAR UP grant and will also fill four additional positions - 3 regional resource managers and a data budget position.

Mr. Lockhart informed the Council that the Academic Affairs Committee will receive a status report from staff at its next meeting, about the new process the committee has been following for the last year which allows for more program approvals to be done at the institution level.

TJ21 Implementation Committee

Action on Amendments to Financial Aid Program Regulations

Mr. Haner encouraged members to review materials in the agenda book as well as those distributed at the meeting.

After a brief review by Mr. Haner, the Committee's recommendation was seconded by Dr. Ramsey and approved unanimously (11-0):

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommended amendments to the Two Year College Transfer Grant Program regulations and that the Virginia Student Financial Assistance Program regulations be repealed with new program regulations promulgated, each subject to the appropriate state law and procedures.

BE IT FURTHER RESOLVED that, pending completion of the regulatory process for the Transfer Grant, that that inclusion of the new degree codes eligible for the Transfer Grant bonus award be made retroactive to the 2014-15 award year.

Discussion of Governor's Introduced Budget Amendments

Mr. Haner provided a brief review and indicated that this item required no action. He stressed that members should review the materials and note the comparison between the SCHEV recommendations and the Governor's introduced budget amendments.

Report on 2013-14 Degree Completions

The Committee received a report from staff which indicated that the state is on track to meet the goal of additional 100,000 degrees by 2025. However, staff will continue to monitor institutions.

Report on Fall 2014 Headcount Enrollment

Mr. Haner reported that the Committee received a report from Mr. Massa. On a recommendation from Mr. Bland, staff agreed to obtain spring enrollment data to see where problems could occur.

Preview of 2015 General Assembly Session

Mr. Haner said Ms. Nelson distributed a list of bills to the Committee but stressed that more will be forthcoming as the session begins on January 14. He noted that 2015 is a "short" session that should end by February 28.

Action on Enrollment Projection and Degree Estimate Process

After some discussion by Mr. Haner, the Committee's recommendation was seconded by Mr. Nakamoto and the following revised resolution was approved unanimously (11-0). The Committee approved one change from the original resolution, i.e., the word "ensure" in the first sentence was changed to "indicates whether":

BE IT RESOLVED that the State Council of Higher Education for Virginia directs staff to collaborate with institutions to produce a package of enrollment projections and degree estimates that indicates whether the Commonwealth is on track to meet the target of 100,000 additional in-state undergraduate degrees at public institutions by 2024-25 and a comparable increase for private nonprofit institutions; and

BE IT FURTHER RESOLVED that the enrollment projection and degree estimate process shall follow the schedule below as closely as possible:

- 1. Discussion with GPAC – January 26th**
- 2. Kickoff Webinar – February 5th**
- 3. Optional Training Webinars February 9th – 20th**
- 4. Submission Due Dates:**
 - a. Public Institutions – April 17th**
 - b. Private Institutions – April 17th**
- 5. Staff Update – May Council Meeting**
- 6. Staff Update – July Council Meeting**
- 7. Meetings with Institutions (as part of six-year plan review) – Summer**
- 8. Council Action – September Council Meeting**

Discussion of SCHEV's Involvement in Non-degree Credentials

Mr. Haner reported that Ms. Kang presented very interesting information about non-degree credentials to the Committee. In the interest of time, the item was not discussed by the full Council.

ITEMS DELEGATED TO STAFF

Mr. Blake noted the categories of recent actions taken by staff as delegated by the Council. As required, a copy of these actions is attached to the minutes.

NEW BUSINESS

Mr. Minor asked members to assess the effectiveness of the one-day meeting schedule and to determine if the meeting schedule for calendar year 2016 should include another one-day meeting schedule.

ADJOURNMENT

The meeting adjourned at 3:40 p.m.

Johanna Chase
Secretary

Lee Ann Rung
Director, Executive and Board Affairs

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "*Policies and Procedures for Program Approval and Changes*," the following items were approved as delegated to staff:

Program Actions

Institution	Degree/Program/CIP	Effective Date
George Mason University	New Program Approved: Master of Arts in International Security (45.0999)	Summer 2015
George Mason University	Change the CIP code of the Doctor of Philosophy in Nursing from 51.3801 to 51.3808	Spring 2015
James Madison University	Change the CIP code of the Doctor of Nursing Practice in Nursing Practice from 51.3805 to 51.3818	Spring 2015
John Tyler Community College	New Program Approved: Associate of Applied Science degree program in Emergency Medical Services-Paramedic (51.0904)	Spring 2015
Lord Fairfax Community College	Spin-off Program Approved: Associate of Science degree program in Science (30.0101) from the existing Associate of Arts and Science degree program in Liberal Arts & Sciences, General Studies & Humanities (24.0101)	Spring 2015
Richard Bland College	Spin-off Programs Approved: Associate of Science degree programs in <ul style="list-style-type: none"> • Behavioral Sciences (30.1701) • Business Administration (52.0101) • Life Science (26.0101) • Mathematics and Computer Science (30.0801) • Physical Science (40.0101) [from the existing Associate of Science degree program (40.0101)]	Spring 2015
Tidewater Community College	Program CIP code and Title Change: From the Associate of Applied Science degree program in Electrician (46.0302) to the Associate of Applied Science degree program in Mechatronics (15.0613)	Fall 2014

University of Virginia	Change the CIP code of the Doctor of Nursing Practice in Nursing Practice 51.3801 to 51.3818	Spring 2015
University of Virginia	Change the CIP code of the Doctor of Philosophy in Nursing from 51.3801 to 51.3808	Spring 2015
Virginia Commonwealth University	New Program Approved: Master of Supply Chain Management (52.0203)	Spring 2015
Virginia Polytechnic Institute and State University	New Program Approved: Bachelor of Science degree program in Water: Resources, Policy, and Management (03.0299)	Fall 2015
Virginia Western Community College	New Program Approved: Associate of Applied Science degree program in Medical Laboratory Technology (51.1004)	Fall 2015

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "*Policies and Procedures for Internal and Off-Campus Organizational Changes*," the following items were approved as delegated to staff:

Organizational Changes / Off-campus Instructional Sites

Institution	Change / Site	Effective Date
George Mason University	Close the George Meany Center for Labor Studies site located at National Labor College, 10000 New Hampshire Avenue, Silver Spring, Maryland 20908.	January 26, 2015
George Mason University	Establish new off-campus instructional site at 21355 Signal Hill Plaza, Sterling, Virginia 20164.	January 19, 2015
Longwood University	Establish new off-campus instructional site at 1300 Greenville County Circle, Emporia, Virginia 23487.	January 1, 2015

Old Dominion University	Rename the Department of Accounting to the School of Accountancy . The term “School” is used to highlight academic units with a specific professional focus. The term “Accountancy” reflects the scholarly research-focused curriculum that is found in the accounting degree programs that will reside in the School.	January 1, 2015
Old Dominion University	Rename the Department of Urban Studies and Public Administration to the School of Public Service . The term “School” is used to highlight academic units with a specific professional focus and, the name “Public Service” reflects the focus and breadth of the educational programs and opportunities offered by the unit.	January 1, 2015
Virginia State University	Close the Miser University of Science and Technology site located at Al-Motamayez District, P.O. Box 77, 6th of October City, Egypt	October 15, 2014

Pursuant to the Code of Virginia, Section 23-9.14:3 and Council's “*Commonwealth of Virginia Policy on the Reciprocal Authorization of Distance Education and Related Activities*”, the following items were approved as delegated to staff:

Virginia Institutions Approved to Participate in the National Council for State Authorization Reciprocity Agreement (NC-SARA)

Institution	Effective Date
ECPI University	December 22, 2014
Northern Virginia Community College	December 15, 2014
University of Mary Washington	December 15, 2014
University of Virginia	December 15, 2014
Virginia Polytechnic Institute and State University	December 22, 2014