

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
ACADEMIC AFFAIRS COMMITTEE  
SEPTEMBER 16, 2013  
MINUTES**

Mr. Lockhart called the meeting to order at 1:30 p.m. in the Advising Center Conference Room, College of Business and Economics, Radford University, Radford, Virginia. Committee members present: Johanna Chase, Heywood Fralin, Gene Lockhart (chair), Julius Smith.

Committee member absent: Joann DiGennaro.

Other Council member present: Gil Bland (joined the meeting at 2:20 p.m.)

Staff members present: Joe DeFilippo, Alan Edwards.

**APPROVAL OF MINUTES**

On motion by Mr. Smith and seconded by Ms. Chase, minutes from the July 15, 2013, meeting were approved unanimously. Mr. Lockhart noted a change to the agenda, moving the Liaison Report to follow discussion of the program-productivity review policy.

**ACTION ON COMPLEX ORGANIZATIONAL CHANGE AT A PUBLIC INSTITUTION**

Dr. DeFilippo summarized Council's statutory duty and its formal policy regarding the review and approval of public institutions' proposed organizational changes. He then introduced a request from the University of Virginia (UVa) for conditional approval to establish a "non-exempt" off-campus instructional site in Newport News, which would replace the university's recently-closed Virginia Beach site.

He explained that an organizational change is "exempt" from Council approval when the proposed change has no implications for state funds; most requests are of this sort. The UVa proposal is "non-exempt" because the site will involve the reallocation of state funds from the closed location. Council approval of such a request is "conditional" for one year, during which time the institution must secure final approval from the Governor and General Assembly via legislation and/or appropriation. He said that the proposal satisfied all criteria within Council policy and that staff recommended approval.

Mr. Lockhart raised the issue of site utilization, inquiring whether Council has a policy or other review mechanism – perhaps similar to the program-productivity review process – to assess whether such off-campus instructional sites are underutilized. Dr. DeFilippo responded that no such statutory authority – and thus, no Council policy – exists. He

also noted that, per UVa policy, approval by its Board of Visitors was not necessary in this matter.

Recognizing connections between institutions' off-campus instructional activities and their research activities, Mr. Fralin inquired about the extent of Council's coordination of academic research. Dr. DeFilippo responded that the agency had little role in such matters in recent years; following recognition by Mr. Lockhart, Dr. Edwards provided a brief synopsis of past activities. Mr. Fralin offered that the consultant with whom Council would be contracting for assistance with the statewide strategic plan could also be helpful in advising on such matters. Mr. Lockhart agreed and suggested that matters related to facilities could also be included in the terms of the consultant's contract; he then asked for a motion on the resolution.

On motion by Ms. Chase and seconded by Mr. Smith, the following resolution was approved unanimously to be forwarded to the full Council:

**BE IT RESOLVED that the State Council of Higher Education for Virginia grants "conditional approval" to the University of Virginia to establish a new off-campus site at 600 Thimble Shoals Boulevard, Suite 210, Newport News, Virginia 23606, to take effect September 18, 2013.**

#### **DISCUSSION OF DRAFT POLICY ON THE OFFERING OF DUAL ENROLLMENT COURSES IN PUBLIC HIGH SCHOOL DISTRICTS BY PUBLIC FOUR-YEAR AND TWO-YEAR INSTITUTIONS OF HIGHER EDUCATION**

Dr. DeFilippo reviewed §23-221 of the *Code of Virginia*, which prohibits four-year public institutions from offering courses of study via extension (i.e., off-campus) that would be similar to those of community colleges, except as authorized by Council. He then related the trends and expansion of dual-enrollment courses in high schools by community colleges and four-year institutions, illustrating the need for a Council policy to provide guidance on and procedures for resolving conflicts regarding such offerings. No policy currently exists to address matters related to §23-221 generally or to dual enrollment specifically; a draft policy appeared in the Agenda Book for review and discussion.

Mr. Lockhart questioned whether the policy should address online offerings as well. Dr. DeFilippo explained that online instruction is not considered "extension," because it is not usually location-specific or site-based. He acknowledged that mode of instructional delivery had not been considered specifically in preparing the draft policy, and he pledged to consider the issue more directly as work on the draft policy moves forward.

In response to a question from Mr. Lockhart regarding the number of Virginia high school students currently pursuing Associate degrees, Dr. DeFilippo promised to track down the information and report back.

Mr. Smith asked whether and how the policy would pertain to high school students who go to the campuses of two- and four-year institutions for postsecondary courses. Dr. DeFilippo responded that such courses are usually not dual enrollment and thus would not be covered by the draft policy.

Mr. Lockhart inquired as to whether students in dual enrollment courses pay tuition. Dr. DeFilippo said that in most dual-enrollment agreements between school districts and postsecondary institutions, students do not pay tuition (districts pay), but sometimes students do pay some or all of their tuition and/or their textbook costs.

Ms. Chase related the story of a student from the Charlottesville area who received an Associate degree and a high school diploma simultaneously and then enrolled at the University of Virginia.

In response to a question from Mr. Fralin regarding issues of overlap between course offerings at regional higher-education centers and institutions' dual-enrollment offerings, Dr. DeFilippo agreed to consider such issues in continuing work on the draft policy.

Dr. DeFilippo summarized the effort to develop the policy as, in part, a reconfirmation that dual enrollment is the prerogative of the community colleges. He advised that consultation with the institutions would continue and that Council action to approve a policy might be sought at the October 2013 meeting.

## **DISCUSSION OF DRAFT "POLICY ON MISSION STATEMENT CHANGES AT VIRGINIA PUBLIC HIGHER EDUCATION INSTITUTIONS"**

Dr. DeFilippo reviewed Council's statutory duty to review and approve or disapprove public institutions' proposed changes to their statements of mission. He explained that no formal policy and procedure document currently exists to guide the institutions or SCHEV staff in such matters, and he acknowledged that at least three public institutions are currently using mission statements that have not been approved by Council.

In response to a query from Mr. Lockhart on the scope of the statements of mission in question, Dr. DeFilippo responded that the policy would pertain only to institutional mission statements, not to those of units (i.e., schools, colleges, divisions) within institutions. He then reviewed the draft policy, which would delineate three types of mission change and the requisite action for each by the institution and by Council or SCHEV staff. He acknowledged that the draft policy was modeled on a similar one in Maryland.

Mr. Lockhart stated that he was unclear why the issue of mission-statement changes mattered. Ms. Chase agreed, wondering why Council would be involved. Dr. DeFilippo offered that the statutory duty probably reflects the legislature's desire and attempt to guard against mission creep. Mr. Fralin speculated that the duty is probably also related to matters of state funding. Mr. Lockhart recognized Dr. Edwards, who

suggested that when the statutory duty was enacted, mission statements were more precise and institutionally-defining than most current ones.

Ms. Chase expressed better understanding of the issue and inquired as to next steps. Dr. DeFilippo explained that he would incorporate Council feedback in the ongoing work on the draft and would seek input from the Instructional Programs Advisory Committee, with a goal of offering a policy document for Council review and action at the October 2013 meeting.

## **DISCUSSION OF POLICY ON PROGRAM PRODUCTIVITY REVIEW**

Dr. DeFilippo reviewed Council's statutory duty to review public institutions' academic degree programs for evidence of: (i) non-productivity, defined in terms of insufficient numbers of degrees granted and students served, and/or cost- and program-ineffectiveness; and (ii) unnecessary duplication of similar programs at other publics. He added that, per Council policy, program-productivity reviews are conducted every five years, with the next round slated for the 2013-14 academic year.

He explained that the draft document presented for discussion was a revised version of the current policy. The proposed revisions centered on reducing the number of steps in the process, clarifying language on the process's stages and program-defense criteria, and correcting enrollment targets in the quantitative standards.

Mr. Lockhart asked about the total number of degree programs at the larger institutions. Dr. DeFilippo offered that such numbers easily exceed 100 at some institutions and recognized guest Dr. Robin Panneton from Virginia Tech, who agreed and spoke about the number of undergraduate and degree programs offered by the university.

Dr. DeFilippo noted that the proposed policy change would add an option for institutions to describe campus planning priorities and deliberations that inform their overall approach to program review.

Mr. Lockhart inquired as to whether the policy would apply to community colleges. Dr. DeFilippo responded that while the statute encompasses all public-institution degree programs, current Council policy delegates review of community-college programs to the State Board for Community Colleges, which reports the results of its reviews to SCHEV.

Mr. Lockhart then asked for the number of programs targeted in the last review. Dr. DeFilippo responded that he thought the total number was 39.

Noting the draft policy would include "mission centrality" as a justification that institutions could employ to defend a targeted program, Mr. Smith asked how Council and staff would handle such an argument, questioning whether the concept was too subjective. Dr. DeFilippo acknowledged the absence of any type of mathematical formula. He

explained that the process would continue to involve an initial negotiation between the institution and SCHEV staff, with unresolved negotiations coming to Council for final decisions. He added that if an institution is dissatisfied with Council's decision on a targeted program, it may appeal to the Governor and General Assembly, with the legislature possessing the authority to overrule Council decisions in such matters.

Mr. Fralin pointed out that the quantitatively-oriented policy was silent on matters of academic quality. He expressed interest in having quality be part of program reviews, noting that a degree program could be duplicative, but of high quality. Mr. Lockhart suggested that a placeholder for quality be considered within the policy. He then asked about the next steps.

Dr. DeFilippo advised that feedback from Council and from public institutions would inform ongoing work on the draft policy, a final version of which he intended to submit for Council review and action at the October 2013 meeting.

## **LIAISON REPORT**

Dr. DeFilippo distributed copies of his report, which he summarized verbally.

Regarding the College Access Challenge Grant (CACG), he: (i) described the Greater Southwest Virginia Regional College Access and Financial Aid Roundtable co-hosted by SCHEV and the U.S. Department of Education (USED) in August; (ii) mentioned a similar event in Northern Virginia later in September; and (iii) noted that no final decision had been received yet from USED on the 2013-14 CACG application. Mr. Bland spoke highly of the results of such access outreach efforts, especially those of the ACCESS College Foundation in the Hampton Roads area.

Regarding the State Policy on College Transfer, he advised that preliminary deliberations have been undertaken with the State Committee on Transfer to update the policy, which has remained unchanged since 2004. He offered a goal of Council action on a new transfer policy in early 2014.

Regarding the AACU/Lumina Foundation "Quality Collaboratives" project, he described SCHEV's awarding of seven \$1,000 mini-grants to institutions in support of faculty institutes on liberal education and quality, as well as an upcoming SCHEV-led conference on liberal education and quality in May 2014. Details of the seven mini-grants appeared on the reverse of his handout.

Regarding distance-education reciprocity, he: (i) noted his co-leadership of a state workshop on the topic at the SHEEO meeting in August; (ii) described the legislation proposed for 2014 to empower SCHEV to enter into interstate reciprocity agreements and approve institutions' participation therein; and (iii)

advised that a draft reciprocity agreement from the Southern Regional Educational Board was still forthcoming.

Regarding deliberations between JMU, ODU, UVa and VT regarding the creation of an institutional consortium of military-friendly programming, he advised that SCHEV had been invited to join the deliberations and perhaps to coordinate the resultant consortium; a budget proposal was being developed for multiple Secretariats. Mr. Lockhart asked that the Committee be updated at its October 2013 meeting and that the budget proposal be provided for review. Mr. Bland expressed interest in knowing more about the specific levels of military service or participation envisioned. Mr. Fralin suggested that potential students who are or were military personnel be consulted in determining what is needed and will work most efficiently and effectively.

## **NEW BUSINESS**

Mr. Lockhart advised that, consistent with Council's ongoing review of its roles and responsibilities, he envisioned a role for the Academic Affair Committee in improving the Council's interface with institutions on matters of effectiveness, efficiency, and quality, and that he believed efficiency could be improved via streamlining Council and agency processes and procedures. He said that he had begun preliminary conversations with Dr. DeFilippo and asked him to summarize their initial thinking for the Committee.

Dr. DeFilippo described ideas related to the review and approval process for degree programs proposed by public institutions. Specifically, he suggested that SCHEV staff might begin to formally consult with institutions on the development of their program proposals in advance of submission by institutional staff to their Boards of Visitors for approval. Such involvement before-the-fact could mean less work for SCHEV and institutional staff and reduced time to Council approval and/or delegation of approval to staff. Council review of proposals might then focus only on proposed programs that would constitute exceptions to the new policy. He noted that his conversations with Mr. Lockhart and others and his thinking about these ideas were still in the early, preliminary stages.

Ms. Chase asked what within the current policy would change and where within the current process the change(s) would occur. Mr. Lockhart reiterated that the goal would be to work with the institutions on their proposals prior to Board approval, rather than after, which would assure the Board that the proposal meets all institutional and SCHEV criteria (i.e., situations would be avoided in which a proposal must receive a second Board approval following revision to accommodate SCHEV criteria).

Guests representing public institutions were asked for their initial reactions to the ideas; reactions from the three guests were positive and supportive.

Mr. Lockhart advised that he would continue to consult with Dr. DeFilippo, with a goal of bringing a more specific proposal for revisions of the program approval process for discussion at the October 2013 meeting.

Mr. Bland then raised another new item of business – Council’s regulation of for-profit educational providers. He expressed concern about the appropriateness and extent of Council authority, given recent occurrences at proprietary institutions. Dr. DeFilippo advised that staff would be seeking a change in code to extend the period of SCHEV certification to operate for such entities from 10 to 20 years before eligibility for exemption from SCHEV regulation.

Mr. Bland then raised the issue of online education and the expansion thereof, questioning whether the Commonwealth is best served by more institutions becoming involved in online offerings or by expansion of existing activities at institutions already involved. He asked whether and what role(s) SCHEV should play in addressing these issues. Dr. DeFilippo reminded that once a public institution’s degree program is approved by Council, the institution is free to offer that program however it chooses and wherever it chooses from among approved or allowed off-campus sites. He suggested that, at least in the short term, the Commonwealth would benefit most from a focus on the interstate distance-education reciprocity agreements currently being developed in Virginia and across the country.

Mr. Lockhart adjourned the meeting at 2:57 p.m.

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Gene Lockhart  
Chair, Academic Affairs Committee

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Alan Edwards  
Director, Policy Studies

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
TJ 21 IMPLEMENTATION TASK FORCE MEETING  
SEPTEMBER 16, 2013  
MINUTES**

Mr. Haner called the meeting to order at 1:35 p.m. in the College of Business and Economics, Multipurpose Room, Radford University, Radford, Virginia. Council members present: Martin Briley, Mary Haddad, Stephen Haner, G. Gilmer Minor, and Carlyle Ramsey.

Council members absent: Gary Nakamoto

Staff members present: Lee Andes, Peter Blake, Dan Hix, Tod Massa, Kirsten Nelson, Lee Ann Rung, and Yan Zheng.

**APPROVAL OF MINUTES**

On a motion by Mr. Minor and seconded by Dr. Ramsey, the minutes from the July 15, 2013, meeting were approved unanimously.

**TJ21 Implementation Task Force**

*Discussion of 2014-16 Systemwide Operating Budget*

Mr. Hix distributed revised pages and explained the changes and answered questions from members.

He mentioned that enrollment growth has not been funded in the past but is now part of the TJ21 legislation.

Mr. Hix provided a summary of the preliminary budget calculations and reminded members of the Erosion of Funding report which was updated on and included in the agenda materials. Staff also included, at the request of the committee last year, the average funding per FTE at its peak. He informed the members that a chart showing the change in TAG funding over time has been included as a result of a request from the July meeting.

Mr. Blake asked members to provide staff with additional input or questions prior to the October meeting.

*Discussion of 2014-16 Systemwide Capital Outlay Budget*

1. Maintenance Reserve

Mr. Hix said this information was shared with the Finance Advisory Committee (FAC) at its last meeting. The budget recommendations will be further discussed with FAC prior to the October Council meeting, at which time the Council will take

action before making the recommendations to the Governor and General Assembly. Dr. Zheng was recognized for her work with the maintenance reserve calculations. She will continue to update the numbers based on input from the FAC.

## 2. New Capital Outlay

Mr. Hix reviewed the recommendations and explained the priority groups. He also answered questions from members.

### *Action on Enrollment Targets and Estimates*

Mr. Massa said he has worked closely with the institutions over the last several months on their enrollment projections, which represent modest increases in most cases. He noted that George Mason University will be submitting a revised set of projections in December as the institutional strategic plan is finalized.

Mr. Massa reported that degree estimates are well on pace to meet the goal of 100,000 cumulative instate undergraduate degrees by 2025. He indicated that all institutions are making efforts to increase student success. Private institutions have been participating in the degree estimates process for the second time, and are also on target to meet their goals.

On a motion by Mr. Minor and seconded by Mr. Briley, the following resolution was approved unanimously:

**BE IT RESOLVED that the State Council of Higher Education for Virginia approves the FY 2013-2020 institutional enrollment targets and degree estimates as provided in Tables 1-8 of Item 6.a and authorized staff to make the detailed enrollment targets and degree estimates available to the public via the SCHEV website.**

**BE IT FURTHER RESOLVED that approval of these institutional enrollment targets does not constitute either implicit or explicit approval of any new program, site, higher education center, or campus determined by an institution as necessary to achieve these targets.**

### **UPDATE ON HIGHER EDUCATION ADVISORY COMMITTEE**

Mr. Blake said there were no actions taken at the last meeting. The committee will meet again on October 24, which will conclude the HEAC meeting under this Governor's leadership. The performance based funding model adopted by Tennessee was reviewed at the last meeting and Mr. Blake briefly reviewed the components of the program.

### **ADJOURNMENT**

The meeting was adjourned at 3:10 p.m.

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Stephen Haner  
Committee Chair

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Lee Ann Rung  
Manager, Executive & Council Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA  
COUNCIL MEETING  
SEPTEMBER 17, 2013  
MINUTES**

Mr. Bland called the meeting to order at 9:05 a.m. in the College of Business and Economics, Multipurpose Room, Radford University, Radford, Virginia. Council members present: Gilbert Bland, Martin Briley, Johanna Chase, Heywood Fralin, Mary Haddad, Stephen Haner, Gene Lockhart, G. Gilmer Minor, Pamela Moran, Gary Nakamoto, Carlyle Ramsey, and Julious Smith

Council member absent: Joann DiGennaro

Staff members present: Lee Andes, Peter Blake, Joseph DeFilippo, Alan Edwards, Dan Hix, Tod Massa, Kirsten Nelson, Lee Ann Rung, and Yan Zheng. Noelle Shaw-Bell from the Office of the Attorney General was also in attendance.

**PUBLIC COMMENT**

No requests for public comment were received in advance of the meeting.

**APPROVAL OF MINUTES**

On a motion by Mr. Nakamoto and seconded by Mr. Smith, the minutes from the July 15, 2013, and July 16, 2013, meetings were approved unanimously.

**INTRODUCTION OF NEW MEMBERS**

Mr. Bland introduced two new members, Pamela Moran and Carlyle Ramsey. Dr. Moran is Superintendent of the Albemarle County Public Schools, and Dr. Ramsey is the former president of Danville Community College.

**REMARKS BY PRESIDENT PENELOPE KYLE**

Mr. Bland thanked President Kyle for hosting the Council as well as the joint meeting with the Council of Presidents on September 16. President Kyle said September 17 was a centennial event at Radford because the first class was held on that date in 1913. She provided the history of the institution, which began in 1910 as the State Normal and Industrial School for Women. The institution later merged with Virginia Tech and became the women's division of that institution before becoming independent in 1964. In 1972 Radford became coed, and as a result of growth, secured university status in 1979. President Kyle provided statistics on the student population and indicated that one third of Radford's students are from northern Virginia, and more than 38% of its new freshmen are first generation students.

Explaining its investment in facilities, she reported that construction was underway for a Center for the Sciences that should open in fall 2014. President Kyle cited Radford's listing in the Princeton Best Value Colleges as one of the top 75 public institutions, and said Radford is one of the most affordable institutions in Virginia. She explained that the institution has a legacy of being student focused, educating Virginians, and preparing students to work and serve the Commonwealth. She noted that Radford's success would not be possible without the support of Council. She answered questions from members and agreed to provide information on the number of transfer students from community colleges, after consulting with her staff.

### **DIRECTOR'S REPORT**

Mr. Blake reviewed the report which was included in the agenda materials. Other items highlighted from the report include:

**JLARC:** In its second report of a two-year study of higher education, JLARC examined non-academic services and costs at Virginia's public colleges and universities. Copies of the executive summary and a letter from Mr. Blake were included with the agenda materials.

**Board of visitors training:** All members were encouraged to attend, and Ms. Rung agreed to send details about the event. Mr. Blake informed members that Ms. DiGennaro represented the Council in planning this event, and was joined by Presidents Kyle and Alger.

**Tuition and fees for 2013-14:** The report was included in the agenda materials. Mr. Blake reported that tuition and fees increased, on average, 4.7% at four-year institutions and 4.4% at the community colleges. Ms. Haddad and Mr. Nakamoto thanked staff for creating the report and said each year it provides interesting information that is easy to understand.

**Six-year plan review:** Mr. Blake reviewed the list of recent legislative and other meetings he has attended since the last meeting.

### **FOLLOW-UP ON DISCUSSION OF SCHEV'S ROLES AND RESPONSIBILITIES**

Mr. Bland reviewed the topics that the presidents discussed at the joint meeting on September 16. He indicated that Mr. Smith is finalizing the report that will be sent to the Secretary of Education, and requested that Council approve a resolution to allow staff to finalize and transmit the report. Mr. Smith said much of what the presidents brought forward in the joint meeting will be addressed in the strategic plan update and implementation.

On a motion by Mr. Nakamoto and seconded by Ms. Haddad the following resolution was approved unanimously:

**BE IT RESOLVED** that the State Council of Higher Education for Virginia authorizes the director to amend the Council's September 12 draft response to Executive Directive No. 6 in accordance with recommendations from stakeholders and Council members, and to transmit a final report to the Secretary of Education by October 1, 2013.

Mr. Minor stressed the importance of remaining flexible and asked that members continue to be forward-thinking as the process continues. Members commended Mr. Smith for leading this process. Mr. Bland recapped the efforts that have taken place prior to this meeting. They included a July meeting with stakeholders; various meetings with other individuals around the state; and a special Council meeting on September 10. Dr. Ramsey said there should be timelines established and a mechanism in place for evaluation of the strategic plan once it is implemented. In response to a request from the presidents at the September 16 meeting, he asked if a matrix could be developed that incorporates similar features from the institutional strategic plans. Dr. Moran also asked if mapping of the plans could include the private colleges. Staff agreed to explore this possibility.

Mr. Bland reminded members that at the September 10 meeting, it was agreed that Council would pursue hiring a consultant to assist with the strategic plan, including a survey of the higher education landscape. Mr. Bland asked that Mr. Blake pursue this on a fasttrack.

BREAK: The Chair called for a break at 10:15. The meeting resumed at 10:25.

Mr. Bland distributed a copy of the Council committee assignments and requested that Mr. Minor, Mr. Lockhart, Mr. Fralin, and Dr. Ramsey join Mr. Smith and Ms. DiGennaro on the strategic planning committee.

## **COMMITTEE REPORTS**

### **TJ21 Implementation Committee**

#### *Discussion of 2014-16 Systemwide Operating Budget*

Mr. Haner reviewed the revised versions of the charts that were distributed, and encouraged members to review them and ask questions prior to the October meeting. He complimented staff for preparing this useful data. Mr. Hix provided detail on the information contained in the charts. Mr. Fralin said Council should be prepared to answer questions from legislators regarding the use of tuition increases for financial aid.

#### *Discussion of 2014-16 Systemwide Capital Outlay Budget*

##### 1. Maintenance Reserve

Mr. Hix provided an explanation of the program and said staff will refine the data after meeting with the Finance Advisory Committee and others. Mr. Smith said

that as the Council begins to look strategically at the higher education system, it should weigh the mix of bricks and mortar spending and online learning. Mr. Nakamoto agreed.

## 2. New Capital Outlay

Mr. Hix reviewed the list of projects and explained the priority groupings. This item will be brought to the Council for action in October.

### *Action on Enrollment Targets and Estimates*

Mr. Haner reviewed the charts included in the agenda materials and asked Mr. Massa to answer questions. Mr. Massa indicated that growth over the next 10 years is expected to be modest, but indicated that staff had no concerns about meeting the 100,000 new degrees goal. Mr. Massa said additional growth at the private institutions is also expected. The committee's recommendation was seconded by Dr. Ramsey and the following resolution was approved unanimously:

**BE IT RESOLVED that the State Council of Higher Education for Virginia approves the FY 2013-2020 institutional enrollment targets and degree estimates as provided in Tables 1-8 of Item 6.a and authorizes staff to make the detailed enrollment targets and degree estimates available to the public via the SCHEV website.**

**BE IT FURTHER RESOLVED that approval of these institutional enrollment targets does not constitute either implicit or explicit approval of any new program, site, higher education center, or campus determined by an institution as necessary to achieve these targets.**

Mr. Haner also mentioned that the committee heard a report from the last HEAC meeting, at which time no actions were taken.

### Academic Affairs Committee

Mr. Lockhart summarized the discussions from the meeting, including the relationship between higher education and K-12. The committee will be working over the next several months to determine best ways to measure quality. The committee also discussed a modified process for program approvals, which will be discussed with the provosts prior to the October meeting before coming back to the Council for action.

### *Action on complex organizational change at a public institution*

The following recommendation from the committee was seconded by Mr. Minor and approved unanimously:

**BE IT RESOLVED that the State Council of Higher Education for Virginia grants "conditional" approval to the University of Virginia to establish a new**

**off-campus site at 600 Thimble Shoals Boulevard, Suite 210, Newport News, Virginia 23606, to take effect September 18, 2013.**

*Discussion of draft policy on the offering of dual enrollment courses in public high school districts by public four-year and two-year institutions of higher education*

Mr. Lockhart said the committee reviewed the draft policy and indicated that a final version will be brought to the October meeting for action.

*Discussion of draft policy on mission statement changes at Virginia public higher education institutions*

Mr. Lockhart said the committee reviewed the draft policy, which establishes three broad categories of mission change subject to Council approval. The policy will be brought to the October meeting for action.

*Discussion of draft policy on program productivity review*

Mr. Lockhart reported that the committee reviewed and discussed the revised draft policy. Final action is anticipated at the October meeting, following collaboration with colleges and universities.

#### **ACTION ON COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2014**

Mr. Blake reviewed the draft schedule, which included adding a community college as suggested by Council. The following motion was made by Dr. Ramsey, seconded by Ms. Chase, and approved unanimously:

**BE IT RESOLVED that the State Council of Higher Education for Virginia approves the following meeting schedule for calendar year 2014 and requests that staff distribute the information to all Council members:**

**Committee meetings and any Council briefings on Monday Afternoon –  
Council meetings on Tuesday**

- **January 13-14 – SCHEV Offices (Richmond)**
- **March 17-18 – travel to public institution (ODU)**
- **May 19-20 – travel to private institution (TBD)**
- **July 21-22 – travel to community college (J. Sargeant Reynolds Community College)**
- **September 15-16 – (travel to public institution – September 15 would include a meeting with college and university presidents – JMU)**
- **October 27-28 – SCHEV Offices (Richmond)**

#### **ITEMS DELEGATED TO STAFF**

Mr. Blake noted the categories of recent actions taken by staff as delegated by the Council. As required, a copy of these actions is attached to the minutes.

### **DISCUSSION OF AMENDMENTS TO COUNCIL BYLAWS**

Mr. Blake said the amendments were technical in nature and were summarized on first page of the document. This item was presented for information only and will be brought to the Council for action in October. Mr. Blake indicated that Ms. Shaw-Bell from the Office of the Attorney General has reviewed the amendments.

### **NEW BUSINESS**

Mr. Bland thanked members for their engagement in establishing the SCHEV roles and responsibilities and reminded members that there is a great deal of work ahead for the Council. President Kyle suggested that presidents include their rector and vice rector when meeting with SCHEV to give the board a better understanding of systemwide efforts in which the Council and its staff are engaged.

### **ADJOURNMENT**

Mr. Blake reminded members that the next meeting is scheduled for October 28-29 at the SCHEV offices.

The meeting was adjourned at 12:05 p.m.

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Mary Haddad  
Secretary

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Lee Ann Rung  
Manager for Executive and Council Affairs

### Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Program Approval and Changes," the following items were approved as delegated to staff:

#### Program Actions

Institution	Degree/Program/CIP	Effective Date
Old Dominion University	Certificates: Cyber Security (Grad) (11.1003) Homeland Security (Grad) (43.0301) Maritime, Ports, and Logistics Management (Grad) (52.0209) Modeling and Simulation: Computing and Informatics (Grad) (11.0804) Modeling and Simulation: Mathematics/Statistics (Grad) (27.0304) Modeling and Simulation for Business and Public Administration (Grad) (14.9999) Public Administration and Policy (Grad) (44.0401) Public Procurement and Contract Management (Grad) (52.0202)	Fall 2013
Richard Bland College	Certificate in General Studies	Fall 2013
Virginia Commonwealth University	Discontinue Post-Master's Certificate program in Aging Studies (19.0702) (initiated in 1999)	Immediately
Virginia Commonwealth University	Change Program Titles: Doctor of Philosophy (Ph.D.) in Physiology (26.0901), to <b>Physiology and Biophysics</b> Master of Science (M.S.) in Physiology (26.0901), to <b>Physiology and Biophysics</b> Bachelor of Arts (B.A.) in Film (50.0602), to <b>Cinema</b>	Fall 2013
Virginia State University	Certificate in Enterprise Systems (Undergrad) (11.0401)	Fall 2013

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council’s “Policies and Procedures for Internal and Off-Campus Organizational Changes,” the following items were approved as delegated to staff:

**Organizational Changes / Off-campus Instructional Sites**

<b>Institution</b>	<b>Change / Site</b>	<b>Effective Date</b>
University of Mary Washington	Establish an instructional site at the University of Mary Washington Dahlgren Campus Center for Education and Research, 4224 University Drive, King George, VA	January 1, 2014
University of Virginia	Establish the Department of Kinesiology in the Curry School of Education.	August 1, 2013
University of Virginia	Establish an off-campus instructional site at the Palazzo Masieri, Dorsoduro 3900, 30123, Venice, Italy	September 1, 2013
Virginia Commonwealth University	Establish the L. Douglas Wilder School of Government and Public Affairs.	August 15, 2013
Virginia Commonwealth University	Reorganize the VCU Brandcenter by moving it from the School of Mass Communication to the School of Business	August 15, 2013
Virginia Commonwealth University	Reorganize the Department of Management to establish separately the Department of Management and the Department of Supply Chain Management and Business Analytics.	August 15, 2013
Virginia Polytechnic Institute and State University	Rename the School of Performing Arts & Cinema to the School of Performing Arts.	September 1, 2013
Virginia Polytechnic Institute and State University	Establish an instructional site—for advanced level academic and research programs in the health sciences—at the Virginia Tech Carilion facility, 2 Riverside Circle, Roanoke, VA 24016.	January 1, 2014