

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
BUDGET RECOMMENDATIONS TASK FORCE
NOVEMBER 19, 2012
MINUTES**

Mr. Haner called the meeting to order at 10:30 a.m. in the Godwin Hamel board room, VCCS System Office, 15th floor, 101 North 14th Street, Richmond, Virginia. Council members present: Stephen Haner, G. Gilmer Minor, Gary Nakamoto, and Katharine Webb.

Task Force members absent: Whittington Clement

Staff members present: Lee Andes, Peter Blake, Russ Carmichael, Alan Edwards, Dan Hix, Kirsten Nelson, Lee Ann Rung, Diane Vermaaten, and Yan Zheng.

Note: A quorum was not present when the meeting was called to order but was established prior to any votes being taken.

APPROVAL OF MINUTES

On motion by Ms. Webb and seconded by Mr. Minor the minutes from the September 24, 2012, meeting were unanimously approved as submitted.

ACTION ON 2012-2014 SYSTEMWIDE OPERATING BUDGET AMENDMENT ITEMS

Mr. Blake provided a brief overview of each item. He referred to the summary table and highlighted the base adequacy calculation. It was noted that the General Assembly directed SCHEV to review the Educational and General (E&G) budget for VMI and exclude resources that are determined to be “uniquely military” from the base adequacy funding guidelines. As a result, the numbers presented included a 20% adjustment which reflects a more accurate comparison for this institution.

Mr. Blake reported that financial aid is always a high priority from Council, and felt that the number presented should keep pace with increased financial needs of eligible students. Mr. Haner reminded the Committee that SCHEV has a responsibility to report what is needed to meet the recommendations set by the General Assembly in this area.

Mr. Haner had requested that staff provide a chart showing the average change over time of the general fund and nongeneral fund per FTE student. Members were directed to the chart on page BR 25 that showed the Council recommended additional funding in FY14.

On motion by Mr. Nakamoto and seconded by Mr. Minor, the following resolution was approved unanimously. The resolution will be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional operating budget appropriations in FY2014 totaling \$108.9 million from the general fund and \$41.3 million in nongeneral funds to be allocated in the following way:

- **Base Adequacy/Cost of Education, \$23.8 million from the general fund and \$19.9 million in nongeneral funds. These funds would be provided to support base operating needs, additional faculty and staff, library and other instructional and research materials, and efforts to increase the number of degrees;**
- **Faculty salaries, \$10.8 million from the general fund and \$10.8 million in nongeneral funds for an additional 2 percent salary increase for teaching and research faculty;**
- **Undergraduate student financial aid, \$27 million from the general fund;**
- **Operation and maintenance of new facilities, \$10.2 million from the general fund and \$10.6 million in nongeneral funds;**
- **Fund share equity/affordability, \$1.8 million from the general fund;**
- **Higher Education Equipment Trust Fund, \$30.7 million allocation to be financed through debt service payments beginning in 2014-16 biennium;**
- **Projected per-student enrollment-based funding, \$15.1 million from the general fund;**
- **Economic and innovative incentives, \$20 million from the general fund.**

BE IT FURTHER RESOLVED that the State Council of Higher Education for Virginia recommends that the Governor and the General Assembly permit institutions to use general tuition revenue for student financial aid under the following policy parameters:

- 1. In-state student tuition will not subsidize out-of-state students.**
- 2. Students receiving this aid must be making satisfactory academic progress.**
- 3. Awards made to students should be based primarily on financial need.**
- 4. Institutions should make larger awards to students taking the number of credit hours necessary to complete a degree in a timely manner.**
- 5. SCHEV and institutions should work cooperatively to refine and improve the reporting of this approach to providing financial aid.**

ACTION ON 2012-2014 MAINTENANCE RESERVE BUDGET AMENDMENT

Mr. Blake provided a brief explanation and on a motion by Ms. Webb and seconded by Mr. Minor, the following resolution was approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommendation to appropriate \$18.3 million in 2013-14 for Maintenance Reserve funding for Higher Education.

ACTION ON INSTITUTIONAL PERFORMANCE MEASURES

Mr. Alessio distributed a revised copy of the resolution and he reviewed the changes that were made from the last meeting. The words "at least" were added to the first four measures and the number of measures was reduced from 19 to 6. The proposed measures provide the Council with more flexibility in its review and the timeframe has changed from an annual review process to a biennial process. Mr. Nakamoto felt it was important to note that the intent is not to take punitive actions but to help institutions get on track and recognizing their diverse missions. On motion by Mr. Minor and seconded by Ms. Webb, the following resolution was approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia accepts the recommendations of the Higher Education Advisory Committee and the Performance Measures Workgroup and recommends the following to the Governor and General Assembly:

Institutional Performance Measures to replace the education-related measures outlined in §4-9.02 ASSESSMENT OF INSTITUTIONAL PERFORMANCE of the 2012 Appropriation Act:

- 1. Institution meets at least 95 percent of its State Council-approved biennial projections for in-state undergraduate headcount enrollment.**
- 2. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state associate and bachelor degree awards.**
- 3. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state STEMH (Science, Technology, Engineering, Mathematics, and Health professions) associate and bachelor degree awards.**
- 4. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state, upper level - sophomore level for two-year institutions and junior and senior level for four-year institutions - program-placed, FTES.**
- 5. Maintain or increase the number of in-state associate and bachelor degrees awarded to students from under-represented populations.**

6. **Maintain or increase the number of in-state two-year transfers to four-year institutions: total, those with an associate degree, and those with a guaranteed admission agreement.**

In general, institutions are expected to achieve all performance measures in order to be certified by SCHEV, but it is understood that there can be circumstances outside of an institution's control that may prevent achieving one or more performance measures. The Council shall consider, in consultation with each institution, such factors in its review.

- **Institutions meeting all performance measures will be certified by the Council and recommended to receive the financial benefits.**
- **Institutions that do not meet all performance measures will be evaluated by the Council and the Council may take one or more of the actions listed below:**
 - **Request the institution provide a remediation plan and recommend that the Governor withhold release of financial benefits until Council review of the remediation plan.**
 - **Recommend that the Governor withhold all or part of financial benefits.**

It is recommended that the Council perform its review biennially instead of the current annual certification. The review should be completed no later than October 1 of odd numbered - biennial budget development - years. Institutions will be eligible for financial benefits for a two-year period.

ACTION ON HIGHER EDUCATION ADVISORY COMMITTEE RECOMMENDATIONS

Mr. Blake reported that no additional recommendations have been received from the Higher Education Advisory Committee. A copy of the October 22 HEAC agenda was provided. The next Advisory Committee meeting is scheduled for November 27.

NEW BUSINESS

Mr. Blake reported that the Governor has asked state agencies to prepare a 4% budget reduction plan. For SCHEV's operational budget this would include the Virginia Women's Institute for Leadership (VWIL) program at Mary Baldwin College and the Virtual Library of Virginia (VIVA) program. Mr. Blake has contacted representatives from both of these programs to inform them of the situation. Colleges and universities were not asked to prepare a 4% reduction. Instead, institutions were asked to provide a reallocation to drive to high priority items. Also exempt from the 4% reductions were financial aid programs including the Tuition Assistance Grant (TAG).

Mr. Blake informed the Committee that Dr. Pat Wright, Superintendent of Public Instruction for the Virginia Department of Education, will make a presentation at the Council's January meeting.

Mr. Blake also welcomed Dan Hix back after his extended absence. Mr. Hix was in attendance and received a warm welcome from the members.

The meeting was adjourned at 11:10 a.m.

Steve Haner
Chair

Lee Ann Rung
Manager, Executive & Council Affairs

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
ACADEMIC AFFAIRS COMMITTEE
NOVEMBER 19, 2012
MINUTES**

Ms. Haddad called the meeting to order at 10:03 a.m. in the SCHEV main conference room, 101 North 14th Street, Richmond, Virginia. Committee members present: Johanna Chase, Mary Haddad, and Julious Smith.

Committee members absent: Joann DiGennaro and Gene Lockhart.

Staff members present: Beverly Covington, Joseph DeFilippo, Gary Krapf, Monica Osei, and Sylvia Rosa-Casanova.

APPROVAL OF MINUTES

Minutes from the September 24, 2012, meeting were approved unanimously. Ms. Chase moved, Mr. Smith seconded.

DISCUSSION OF PROPOSAL FOR PH.D. IN CONSTRUCTED ENVIRONMENT

Information was presented by Dean Kim Tanzer of the School of Architecture at UVA. Other representatives present from UVA: Mr. Kirk Martini; Mr. Dave Wolcott; Mr. Charles Sparkman; Mr. Alex Reber, student and Chair of SAC. Ms. Haddad advised that she would like to record the presentation for an absent committee member, and Dean Tanzer consented.

Ms. Tanzer introduced herself and said she would talk about her background; the school; discuss the proposed degree and address staff issues. She talked of Mr. Jefferson's vision for the University and his accomplishments as an architect. The School of Architecture has approximately 500 students, of whom about one third are in professional masters programs. The proposed PhD in constructed environment would add about ten students, a proportionately insignificant increment of student enrollment. School programs are all nationally accredited and highly ranked. The proposed PhD would allow faculty to teach to their potential; a faculty member was recently lost to Berkeley, which does have a PhD program.

The program would be interdisciplinary and focused on sustainability across the built environment—e.g., in rebuilding after hurricane Sandy, one should think not just about buildings but the total landscape in which people will be living and working. The term “constructed environment” is well understood by those in the discipline. Students would take a small core of courses in theories of knowledge, ethics and research, and have the remainder of their course of study drawn from relevant disciplines within the school and elsewhere in the university. Necessary resources would be reallocated from existing programs and raised from philanthropy.

Regarding aspects of demand for the degree, Ms. Tanzer contended that the assessment by SCHEV staff has focused on architecture as such and not on interdisciplinary aspects of the proposed program. She referred to a survey done by the American Institute of Architects that shows demand, and contended that in the future an education through the professional master's level will not be sufficient for employment as a faculty member in architecture and related disciplines. She made a comparison to engineering in the 60's, when there was a movement to the PhD as the highest credential. PhD graduates in engineering went not only into academia but also into private industry.

Finally, Ms. Tanzer referenced Governor McDonnell's assistance in securing the location of the National Academy of Design in Virginia, which she believes will foster economic development in sustainability design in the Commonwealth.

Ms. Tanzer answered questions from committee members regarding competitors for this kind of program, the ability of current faculty to teach the program as designed, and the trend of faculty in schools of architecture and design increasingly having the PhD as the terminal degree qualification. Finally, committee members clarified that the next step in the SCHEV process would be a site review by a small team of external experts.

LIAISON REPORT

Dr. DeFilippo distributed a handout on an initiative that staff has been working on with VCCS to hold a conference on digital learning resources, which will take place on March 7, 2013, at the University of Mary Washington (UMW). The conference originated with a request from the Secretary of Education. It will be a one day event, with presentations from faculty and staff at Virginia public institutions, and culminating in a conversation to identify "next steps" to foster increased use and innovation with digital resources at Virginia institutions. Ms. Haddad requested a report on the conference at the May Council meeting, on what was learned and what the follow up will be. Dr. DeFilippo agreed to provide such a report.

Dr. DeFilippo reported that Dr. Gary Krapf, Director of Gear Up, has had communication from the office of Congressman Bobby Scott. The Congressman is interested in coordinating discussion with the US Department of Education regarding the current lack of any Gear Up or TRIO programs in Virginia. Ms. Haddad reminded staff to keep Council members informed so they can be of help if circumstances warrant.

ACTION ON PRIVATE AND OUT-OF-STATE POST-SECONDARY EDUCATION INSTITUTIONAL CERTIFICATIONS

The two resolutions below were presented by Dr. DeFilippo, both were moved and seconded, and then approved unanimously.

Moved by Mr. Smith; seconded by Ms. Chase:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Assured Training to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

Moved by Ms. Chase; seconded by Mr. Smith:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Morrison Dental Assistant School to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

NEW BUSINESS

Ms. Haddad solicited discussion of new business from committee members. Mr. Smith volunteered that the UVA Constructed Environment PhD, should go forward. There ensued a brief discussion of SCHEV process and criteria for approval. Dr. DeFilippo clarified that the next step would be the external review, which if positive would normally support a staff recommendation of approval at the next feasible Council meeting. Dr. DeFilippo also pointed out that staff felt that the proposal as submitted had not justified the need for the program in terms of data showing a job market demand for new PhD's, and that the proposal had come to SCHEV at the time of the Georgetown study showing architecture as having the highest unemployment rate for recent graduates of any college degree. The consensus of the committee was that the information presented today answered those questions sufficiently to move forward with the external review, and Dr. DeFilippo indicated that staff would work with UVA on arranging it.

Ms. Haddad indicated that she would like to revisit the issue of students with learning disabilities in higher education, and requested that staff try to determine whether figures are available on the proportion of students with learning disabilities entering Virginia institutions of higher education. Dr. DeFilippo responded that he would work with Dr. Krapf to get this information.

Ms. Haddad adjourned the meeting at 11:29 a.m.

Mary Haddad
Chair, Academic Affairs Committee

Beverly Covington
Academic Policy Analyst

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
NOVEMBER 19, 2012
MINUTES**

Mr. Bland called the meeting to order at 12:35 p.m. in the SCHEV main conference room, 101 North 14th Street, Richmond, Virginia. Council members present: Gilbert Bland, Johanna Chase, Whittington Clement, Mary Haddad, Stephen Haner, G. Gilmer Minor, Gary Nakamoto, Julious Smith, and Katharine Webb.

Council members absent: Joann DiGennaro and Gene Lockhart

Staff members present: Jim Alessio, Lee Andes, Peter Blake, Joseph DeFilippo, Alan Edwards, Tod Massa, Kirsten Nelson, Monica Osei, Lee Ann Rung, and Yan Zheng. Jake Belue from the Office of the Attorney General was also in attendance.

PUBLIC COMMENT

No requests for public comment were received in advance of the meeting.

APPROVAL OF MINUTES

Ms. Haddad made a motion to approve in block the minutes from the January 10, 2012, Executive Committee meeting; the September 24, 2012, Economic Opportunity Metrics Task Force meeting; and the September 25, 2012, Council meeting. The motion was seconded by Mr. Minor and approved unanimously.

REMARKS BY PRESIDENT DOWNEY

Mr. Bland introduced Dr. John Downey, President of Blue Ridge Community College. Dr. Downey thanked the Council for its work on behalf of higher education and spoke about the important role that community colleges play in the state's economic development efforts. These efforts include providing career and technical degrees, which are designed to meet specific workforce needs of employers in Virginia.

Dr. Downey serves as chair of the regional coalition to solve workforce issues in the Blue Ridge area. He suggested that several aspects of career and technical education (CTE) programs be studied further, including transferability of credits, keeping the legislature informed of the importance of funding expensive equipment for these hands-on programs, and recruiting faculty for CTE programs.

Dr. Downey stressed the need to expose students to the various educational options available in Virginia. Council members requested that Dr. Downey provide a copy of his remarks and he agreed to send them to Mr. Blake for distribution.

DIRECTOR'S REPORT

Mr. Blake distributed a copy of his report and highlighted the following items:

Outstanding Faculty Awards (OFA) – SCHEV received a total of 109 nominations for the 2013 awards. The event is scheduled for February 12, 2013.

Student Advisory Committee (SAC) – Ms. Nelson provided an update on the group's first meeting for this year. She explained that the primary concern expressed by students from the 17 institutions represented was student advising. SAC chair Alex Reber, vice chair Brandan Randleman, and SAC member Phillip Blevins were in attendance and were introduced. Kathleen Kincheloe from SCHEV was introduced and serves as staff to the SAC. The SAC representatives answered questions from Council members about how they collect information from students at their institutions.

Virginia Longitudinal Data System – Mr. Massa recently made several presentations on the new system and continues to monitor news reports and discussion blogs related to the wage reports that the agency released on October 4.

SCHEV Holiday Luncheon – Mr. Blake thanked Council members for supporting the annual staff event and invited all to attend the luncheon on December 18.

Virginia College Application Week – The Governor will kick off college application week which is November 26-30. Staff from SCHEV's College Access Challenge Grant will work with high schools to engage students in a meaningful way to apply for college.

March 2013 Council meeting – The location of the March meeting has been changed to Longwood University. Ms. Rung will send a revised schedule to all members.

Budget Reduction Plan – Mr. Blake informed the Council that the Governor has requested all agencies to submit budget reduction plans of 4%. For SCHEV's operational budget this would include the Virginia Women's Institute for Learning (VWIL) program at Mary Baldwin College and the Virtual Library of Virginia (VIVA) program. Mr. Blake has contacted representatives from both of these programs to inform them of the situation.

Mr. Blake welcomed Mr. Hix back to the agency after his extended absence.

DISCUSSION OF THE ENROLLMENT PROJECTION PROCESS FOR 2014-2020

Mr. Massa provided background on the goals and reminded members of the process that takes place every two years when SCHEV makes enrollment projections. The Council then reviews the targets set by institutions to determine whether or not they were met. He asked for Council input on the type of information members would like to see in January. Members expressed interest in the operating and capital costs associated with reaching the 100,000 degree goal, the implications of student changes in student retention and completion, and the impact on institutional enrollment targets. Mr. Bland requested that the Budget Recommendations Task Force work with staff to develop a proposal prior to the January meeting that would allow for a partnership between SCHEV and the institutions.

BREAK

The chair called for a break at 1:55 p.m. The meeting resumed at 2:05 p.m.

REPORT FROM BUDGET RECOMMENDATIONS TASK FORCE

Mr. Haner provided a report from the task force and reviewed a few minor changes that were made which did not affect the final recommendation. The resolution follows the funding categories stated in TJ21. Mr. Haner directed attention to the chart on page BR25 showing the average change over time of the general fund and non general fund per FTE student, and indicated that this should be an area of focus for the Governor and General Assembly. He briefly explained each item that was included in the recommendation and the following resolution was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional operating budget appropriations in FY2014 totaling \$108.9 million from the general fund and \$41.3 million in nongeneral funds to be allocated in the following way:

- **Base Adequacy/Cost of Education, \$23.8 million from the general fund and \$19.9 million in nongeneral funds. These funds would be provided to support base operating needs, additional faculty and staff, library and other instructional and research materials, and efforts to increase the number of degrees;**
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- **Undergraduate student financial aid, \$27 million from the general fund;**
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- Fund share equity/affordability, \$1.8 million from the general fund;
- Higher Education Equipment Trust Fund, \$30.7 million allocation to be financed through debt service payments beginning in 2014-16 biennium;
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2. Students receiving this aid must be making satisfactory academic progress.
3. Awards made to students should be based primarily on financial need.
4. Institutions should make larger awards to students taking the number of credit hours necessary to complete a degree in a timely manner.
5. SCHEV and institutions should work cooperatively to refine and improve the reporting of this approach to providing financial aid.

ACTION ON 2012-2014 MAINTENANCE RESERVE BUDGET AMENDMENT

Mr. Haner provided a brief explanation and the following recommendation was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommendation to appropriate \$18.3 million in 2013-14 for Maintenance Reserve funding for Higher Education.

ACTION ON INSTITUTIONAL PERFORMANCE MEASURES

Mr. Haner distributed a revised copy of the resolution and provided a brief overview. He indicated that staff has worked collaboratively to reduce the current 19 measures to 6. The words “at least” were added to the first four measures. The following recommendation was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia accepts the recommendations of the Higher Education Advisory Committee and the Performance Measures Workgroup and recommends the following to the Governor and General Assembly:

Institutional Performance Measures to replace the education-related measures outlined in §4-9.02 ASSESSMENT OF INSTITUTIONAL PERFORMANCE of the 2012 Appropriation Act:

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- 4. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state, upper level - sophomore level for two-year institutions and junior and senior level for four-year institutions - program-placed, FTES.**
- 5. Maintain or increase the number of in-state associate and bachelor degrees awarded to students from under-represented populations.**
- 6. Maintain or increase the number of in-state two-year transfers to four-year institutions: total, those with an associate degree, and those with a guaranteed admission agreement.**

In general, institutions are expected to achieve all performance measures in order to be certified by SCHEV, but it is understood that there can be circumstances outside of an institution's control that may prevent achieving one or more performance measures. The Council shall consider, in consultation with each institution, such factors in its review.

- Institutions meeting all performance measures will be certified by the Council and recommended to receive the financial benefits.**
- Institutions that do not meet all performance measures will be evaluated by the Council and the Council may take one or more of the actions listed below:**

- **Request the institution provide a remediation plan and recommend that the Governor withhold release of financial benefits until Council review of the remediation plan.**
- **Recommend that the Governor withhold all or part of financial benefits.**

It is recommended that the Council perform its review biennially instead of the current annual certification. The review should be completed no later than October 1 of odd numbered - biennial budget development - years. Institutions will be eligible for financial benefits for a two-year period.

ACTION ON HIGHER EDUCATION ADVISORY COMMITTEE RECOMMENDATIONS

Mr. Blake reported that no further actions have been received from the Higher Education Advisory Committee. The Advisory Committee is scheduled to meet again on November 27.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

Action on Private and Out-of-State Post-secondary Education Institutional Certifications

Ms. Haddad discussed the recommendations from the Committee and the following resolutions were seconded by Mr. Nakamoto and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Assured Training to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Morrison Dental Assistant School to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

Discussion of Proposal For Ph.D. In Constructed Environment

Ms. Haddad said the Committee received a presentation from Dean Kim Tanzer from UVA. She explained that the Committee decided that this proposal should progress to the external review stage.

Ms. Haddad reported that the Committee has decided it will focus on students with learning disabilities in the coming months.

UPDATE ON BOARD OF VISITORS (BOV) ORIENTATION

Mr. Blake introduced Dr. Edwards who provided a report of the orientation session held on October 23. Dr. Edwards indicated that the results of a survey sent to attendees as well as other comments received concluded that the session was well received. Of the 57 new appointees, 33 attended the one-day orientation session which included presentations from Belle Wheelan from the Southern Association of Colleges and Schools Commission on Colleges; David Breneman from the University of Virginia; and panel discussions that included three rectors and three presidents. Ms. Chase attended the orientation and indicated that it was much more informative than any other session that she attended when she served on a college board. Ms. Smith asked staff to consider including in next year's orientation those who were unable to attend.

ITEMS DELEGATED TO STAFF

Mr. Blake noted the categories of recent actions taken by staff as delegated by the Council. As required, a copy of these actions is attached to the minutes.

NEW BUSINESS/OLD BUSINESS

Mr. Blake distributed an updated list of SCHEV priorities that was developed at the Council's recent planning session. He indicated that he will provide the Council with a report at each meeting demonstrating what is being done to support each of the priorities. He requested Council feedback on what members would like to see in the reports.

ADJOURNMENT

Mr. Bland reminded members that the next meeting is scheduled for January 14-15, 2013, at the SCHEV offices.

The meeting was adjourned at 2:30 p.m.

Katharine Webb
Secretary

Lee Ann Rung
Manager for Executive and Council Affairs

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Program Approval and Changes," the following items were reported:

Program Actions

Institution	Degree/Program/CIP	Effective Date
University of Virginia	Initiate a Graduate Certificate program in Procurement and Contracts Management (52.0202).	September 11, 2012
University of Virginia	Discontinue the Master of Arts degree program in Bioethics (30.1501). [Program Approved: Date: May 9, 2005].	Spring 2013

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Internal and Off-Campus Organizational Changes," the following item was reported:

Organizational Changes / Off-campus Instructional Sites

Institution	Change / Site	Effective Date
University of Virginia	Close the site located at 291 Independence Boulevard, Pembroke Four, Suite 418, Virginia Beach, VA 23462.	October 1, 2012

Governor's STEM Academies

One (1) Governor's STEM Academy proposal was reviewed and approved as delegated to staff:

Title of Academy	Region 2000 CTE STEM Academy
Location	Lynchburg, VA (Region 2000)
Name of Lead Entity	Virginia's Region 2000 Technology Council
Date of Approval	September 11, 2012
Academy Initiation	2012-13