

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

**SCHEV Offices
101 N. 14th St., 9th floor
Richmond, Virginia**

**August 22, 2014
11:00 a.m. – 12:30 p.m.**

Executive Committee

1. Approval of Minutes (July 21, 2014)
2. Update on Strategic Plan Development

****** *Note that this will be an electronic communication meeting. Three members (Heywood Fralin, Gene Lockhart, and Johanna Chase) will participate via teleconference pursuant to §2.2-3708.*

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
EXECUTIVE COMMITTEE MEETING
JULY 21, 2014
MINUTES**

Mr. Bland called the meeting to order at 5:15 p.m. in Room 104 of the Workforce Development and Conference Center, Parham Road Campus of J. Sargeant Reynolds Community College, Richmond, Virginia. Council members present: Gilbert Bland, Gene Lockhart, and G. Gilmer Minor.

Council member absent: Stephen Haner

Other Council members present: Johanna Chase, Henry Light and Pamela Moran.

Staff members present: Peter Blake, Alan Edwards, Wendy Kang, Tod Massa Ashley Myers, Kirsten Nelson, and Lee Ann Rung. Mike Melis from the Office of the Attorney General was also in attendance.

APPROVAL OF MINUTES

On a motion by Mr. Lockhart and seconded by Mr. Bland the minutes from the May 19, 2014, meeting were approved unanimously.

ACTION ON 2015 COUNCIL MEETING SCHEDULE FOR CALENDAR YEAR 2015

Mr. Blake reviewed the list of proposed dates and noted that George Mason University and Virginia Commonwealth University have agreed to host the meetings in March and September, respectively. Per Council's request, the schedule was changed in January 2015 to hold all Council meetings in a single day. Mr. Blake confirmed with the Council of independent Colleges in Virginia (CICV) that the May 18-19, 2015 meetings will be hosted by Hampden-Sydney College. Mr. Lockhart indicated that several of the Council dates in 2015 conflicted with other boards on which he sits. As a result, Mr. Minor asked that this item be held. The Council will take action on the final meeting schedule at its special meeting on August 12.

Mr. Blake directed members to his report that was included in the agenda book and invited Ms. Wendy Kang, SCHEV's new Director of Innovation, to provide a brief update on the progress made on items from Executive Directive No. 6. She highlighted a few initiatives and the progress on each following the 2014 General Assembly session. She also described several efforts that were ongoing. Mr. Blake indicated that all of the issues related to Executive Directive No. 6 have been addressed.

Mr. Minor discussed the possibility of reassigning the duties of the Council's committees in an effort to address the financial needs related to strategic plan. He is considering keeping the strategic planning committee as a committee of the whole

but add 3-4 meetings in between the regular Council meetings to deal with strategic plan issues.

Mr. Blake distributed a revised copy of the Council expectations and requested guidance on whether or not the form should be completed yearly and if it should be sent to all members or just new members. Mr. Lockhart said signing a code of conduct is a standard procedure in business and he felt no one should have a problem signing it. Staff will distribute the form to members asking that the signed forms be returned and kept on file.

Mr. Blake reminded members that the August 12 meeting will begin at 12:30 at the offices of Owens and Minor in Mechanicsville. The agenda will include discussion of the strategic planning process, the timeline, and next steps. Mr. Lockhart stressed that once the plan is complete, it will be necessary to share it with stakeholders and get buy-in. Mr. Blake reported that to date, SCHEV has received 400 responses to the online survey. Mr. Lockhart requested that staff work with the Office of the Attorney General to explore the legal ramifications of addressing population subgroups in the strategic plan.

The meeting was adjourned at 5:40 p.m.

Gilbert Bland
Chair

Lee Ann Rung
Director, Executive and Board Affairs